



High Hedges (Jersey) Law 2008

Complain about a high hedge (P5)

This form should only be completed if your complaint meets all the criteria in section 1

1. Criteria for making a complaint

	YES	NO
Is the hedge (or the portion that is causing the problems) made up of a line of two or more trees or shrubs?		
Is the hedge mostly evergreen or semi-evergreen?		
Is the hedge over two metres above ground level in height?		
Even though there are gaps in the foliage or between the trees, is the hedge still obstructing light?		
Is the hedge growing on land owned by someone else?		
Is the property residential?		
Are you (the complainant) the owner or occupier (eg tenant) of the property affected by the hedge?		

2. Site of problem hedge

The address of the **land upon which the problem hedge is situated**

	Post Code: <input type="text"/>

The **occupier of the property upon which the hedge is situated** (if known)

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The name and contact information of the **owner of the land or property upon which the hedge is situated**

<input type="text"/>	Telephone: <input type="text"/>
<input type="text"/>	Mobile: <input type="text"/>
<input type="text"/>	E:mail: <input type="text"/>
<input type="text"/>	Post Code: <input type="text"/>

3. Affected property

The **property affected by the hedge** and the name of the persons affected.

<input type="text"/>	Telephone:	<input type="text"/>
<input type="text"/>	Mobile:	<input type="text"/>
<input type="text"/>	Post Code:	<input type="text"/>
<input type="text"/>	E:mail:	<input type="text"/>

Complainant name and address

<input type="text"/>	Telephone:	<input type="text"/>
<input type="text"/>	Mobile:	<input type="text"/>
<input type="text"/>	Post Code:	<input type="text"/>
<input type="text"/>	E:mail:	<input type="text"/>

Agent name and address

<input type="text"/>	Contact:	<input type="text"/>
<input type="text"/>	Telephone:	<input type="text"/>
<input type="text"/>	Mobile:	<input type="text"/>
<input type="text"/>	Post Code:	<input type="text"/>
<input type="text"/>	E:mail:	<input type="text"/>

4. Attempts to resolve the complaint

Have you approached the neighbour or hedge owner and asked to discuss problem?

Yes No

Date of verbal approach

Have you approached the neighbour or hedge owner by letter or email?

Yes No

Date of written approach

Have you informed the neighbour or hedge owner of your intention to complain about the hedge?

Yes No

Date informing of intention

Any other approaches or additional information

If you've not tried all of the steps listed in this section, we may not be able to proceed with your complaint.

5. Grounds of complaint

Describe the problems experienced as a result of the hedge (attach a separate page if required)

Did the hedge exist when you moved in?

Yes No

If 'yes', how high was the hedge when you moved in?

 metres

When did you move in?

 Date

6. Previous complaints

Has a formal complaint been made to the department about this hedge before?

Yes

No

If 'yes', what was the date and reference number?

Date

Ref No

What's changed since the department last looked at this?

If nothing has altered, may not be able to proceed with your complaint.

7. Site visits

Officers from the Government of Jersey may need to visit the site in order to make an assessment of the proposal during the processing of the application.

Is the site visible from public land?

Yes

No

We usually attend the site during the processing of the application. We'll tell you when we've visited the site.

Would you prefer that we pre-arrange any site visit?

Yes

No

If 'yes' provide details on how to make arrangements for the site visit.

8. Checklist

	Standard information required to be submitted with the application	Yes	NA
1	Location plan	<input type="checkbox"/>	<input type="checkbox"/>
2	Site plan	<input type="checkbox"/>	<input type="checkbox"/>
3	Photographs of existing	<input type="checkbox"/>	<input type="checkbox"/>
4	Copies of all correspondence and documents mentioned in this form	<input type="checkbox"/>	<input type="checkbox"/>

DECLARATION

Important information

Before signing this form, read the following consent information carefully. It explains how your information will be used and provides a brief description of your rights under Jersey's Data Protection Law. For further information on how the department handles personal data visit www.gov.je/howweuseyourinfo

Declaration

I declare that the complaint details referenced in this form are true to the best of my knowledge and belief. I am aware that it's an offence to submit false or misleading information or to omit material information from a form.

I am aware of and agree to the information supplied in this form, together with any other accompanying information, being used for the purpose of carrying out an investigation in relation to the High Hedges (Jersey) Law 2008.

Personal Data

Before signing this form, read the following information carefully. It explains how your personal data will be used. For further information on how the department handles personal data visit

[Development and Building Control's privacy policy \(gov.je\)](http://www.gov.je/development-and-building-control/privacy-policy)

I am aware that for the proper consideration of my complaint that the personal data supplied in this form, together with any other accompanying information may be disclosed to other departments and relevant authorities so that the department may consult with them about my complaint.

I understand that as a public authority you are subject to the provisions of the Freedom of Information (Jersey) Law 2011 and that under this Law you may be required to disclose information you hold, including the contents of this form and any other information I provide to you, unless the information is protected from disclosure by an exemption under the Law or any other enactment, including the Data Protection (Jersey) Law 2018.

Your rights

You may apply to amend your complaint at any point prior to it being investigated.

You may withdraw your complaint, should you no longer wish to proceed. The withdrawal of your complaint will bring an end to the ability of the department to consider your complaint.

All personal data provided in consideration of your complaint will be processed in accordance with the Data Protection (Jersey) Law 2018. Should you wish to access more information as to how personal information provided is processed, you may access our Privacy Notice at:

[Development and Building Control's privacy policy \(gov.je\)](http://www.gov.je/development-and-building-control/privacy-policy)

Or contact us on +441534 445508 or by sending an email to planning@gov.je for further information.

Agent (where applicable) Signature..... Date.....

FULL NAME IN BLOCK LETTERS.....

Where this form contains personal information relating to more than one individual, all individuals must sign (continue on a separate sheet if necessary).

Complainant(s) Signature..... Date.....

FULL NAME(S) IN BLOCK LETTERS.....