

HEALTH AND COMMUNITY SERVICES, JERSEY

JOB DESCRIPTION

GRADE 3

JOB TITLE: Assistant Practitioner / Associate Practitioner
Community Lead / Advanced Support Worker

WARD/DEPARTMENT:

RESPONSIBLE TO: Ward Sister/ Unit Manager / Team Leader

ACCOUNTABLE TO: Head of Nursing/Head of Service

Role Purpose

The post holder will act as an assistant/associate practitioner to effectively support registered staff with care planning and to deliver and evaluate care for a specified group of patients/clients with a range of conditions within a recognised clinical area.

Role Context

The post holder will be required to work at an advanced non registered level within an acute or community based setting, holding individually accountability for their practice. Practitioners at this level shall be required to seek guidance and support from Registered Nurses/Midwives within the clinical team in respect of key accountabilities.

KEY SKILLS, KNOWLEDGE AND EDUCATION

(Assistant Practitioner Roles)

- 4 or more years in post as a Health Care Assistant
- QCF Level 3 vocational Health and Social Care award
- Certificate in Health Care Practice 120 credits @ level 4

(Community Lead Roles)

- 4 or more years in post as a Health Care Support Worker
- QCF Level 3 vocational Health and Social Care award
- 60 credits at Level 4 in health and social care related module
- Leadership and Management vocational award @ Level 5

KEY ACCOUNTABILITIES

Practice / Care Delivery

The post holder will demonstrate a thorough knowledge of the guidelines of the Government of Jersey HCA/Support Workers Code (2009) and apply these to maintain trust and credibility with patients, carers and colleagues.

The post holder will participate in co-ordinating care for specified individual patients/clients or patient/client groups by consistent contribution to care planning which meet identified treatment goals resulting in the delivery of high quality patient/client care.

The post holder will contribute to setting standards and will maintain standards within clinical area.

The post holder will demonstrate proficiency in performing investigations and treatments in accordance with defined standards and within own sphere of competence.

The post holder will demonstrate effective infection prevention and challenge poor practice.

The post holder will maintain accurate patient/client documentation and consistently give appropriate advice to patients/client; carers, colleagues, acting as health promoter by incorporating health promotion themes into own practice.

The post holder will keep fully up to date with developments within own discipline and maintain an adequate awareness of developments in assistant/associate practitioner practice and will share knowledge and experience.

The post holder will contribute to the development of a philosophy of care which encourages the creation of a therapeutic environment for patients/clients.

The post holder takes responsibility for the safeguarding and welfare of all children, adults and/or families within their care and contact. He/she shall be aware of and comply with all safeguarding policies and procedures

Team Working

The post holder will work collaboratively as a member of the multi-disciplinary team understanding and promoting team goals.

The post holder will function as an effective member of the wider nursing or multi-disciplinary team, developing team building skills which enhance team efficiency and effectiveness.

Contributes to Resource Management

The post holder will demonstrate cost consciousness and will make significant contribution to controlling expenditure within own work area.

The post holder will take proper care of and make proper use of relevant materials and equipment.

Training and Development

The post holder will seek opportunities to develop knowledge and skills and will participate constructively in the Performance Review and Appraisal System.

The post holder will maintain a portfolio which demonstrates the continuing acquisition of skills, knowledge, attitudes, understanding and achievement

Contributes to Environmental Management

The post holder will contribute to the management of the immediate physical environment which will involve understanding and promoting all health, safety and security measures in hospital and home settings.

The post holder will participate in clinical /service audit and will demonstrate enhanced Assistant/Associate Practice or leadership where relevant

The post holder will contribute to the ongoing audit of infection control within the clinical/work area.

NB: The above does not purport to be an exhaustive list of duties but is intended to indicate the range and type of duties required. The duties of the post may alter to reflect changing practices within the service.

July 2019