



Private and confidential

Health and Community Services, Government of Jersey

Final terms of reference

1. Background

Jersey is the largest of the Channel Isles, located between England and France with a population of approximately 103,000 excluding short term visitors. Its governing structures include a self-governing parliamentary democracy and is a Crown Dependency with its own financial, legal, and judicial systems. The healthcare services on the island are overseen by the Department for Health and Community Services (HCS) and are not part of the National Health Service (NHS).

Mr Patrick Armstrong, medical director for HCS approached the Royal College of Physicians (RCP) Invited Reviews service to review the current neurology service. The service at present has been provided by a consultant neurologist supported by an acute medicine consultant with an interest in neurology. [REDACTED]

[REDACTED] the medical director is seeking an external review of the current neurological service with a view to how a contemporary neurology service should look like.

2. Objectives

To undertake an invited service review at the Health and Community Services, Government of Jersey, the medical specialty is neurology, and to give advice on what a modern service looks like for a population of 103k in an island setting.

3. Expertise required

- Chair (medical or deputy medical director for invited reviews)
- General consultant neurologist x 2 (with at least one either based in or with significant experience of rural or island setting)
- Neurology nurse consultant
- Acute neurology nurse specialist
- Lay reviewer

4. Methodology

The review will take place in two stages.

Stage 1 - A clinical record review of:

- 4 x randomly selected cases starting from June 2023 of a new diagnosis of epilepsy.
- 4 x randomly selected cases starting from April 2023 of a new diagnosis of Parkinson's disease.
- 4 x randomly selected cases starting from February 2023 of a new diagnosis of multiple sclerosis.

Stage 2 - The review team will undertake interviews with key individuals as well as consider relevant background documentation.

In undertaking the review, the review team will consider whether care is in line with national good practice and guidelines, and/or what would be considered best practice by the view of a body of clinical professionals in a similar situation.

5. Issues to be explored

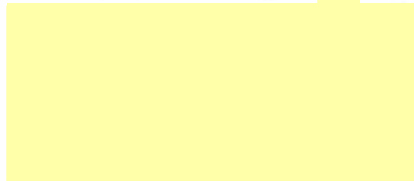
- A. To assess the clinical management and quality of care provided to the cohort of patients as outlined in section 4, stage 1. Consideration will be given to:
- Initial management and appropriateness of treatment plan
 - Ongoing care and management, to include appropriateness and accuracy of reporting of investigations
 - Communication with colleagues and MDT working
 - Interactions with patients and their family
 - Clinical record keeping
- B. To review existing pathways or care for patients requiring neurological care, including protocols and standing operating procedures, facilities, staffing, capacity, activity and workload. This will include any formal links with other centres.
- C. To review the quality of team working and to give a view on whether this supports the delivery of high quality and safe care. Consideration will be given to ways of working, interactions between members of the wider medical team and other external centres linked with the service, clinical leadership, and job planning.
- D. To review the quality of clinical governance arrangements currently in place to support and maintain oversight of the service. Consideration will be given to raising and responding to concerns, audits, clinical incident reporting, and reviews of morbidity and mortality.
- E. To consider future plans and/or models of care to ensure patients receive high quality and timely neurological care in a modern way.
- F. Highlight any new area of concern that arises during the invited review.

6. Reporting

The review team will prepare a report that makes recommendations, as relevant, for the consideration of the requesting healthcare organisation. Once issued the final report becomes their property.

7. Date of Agreement

The above terms of reference were agreed by the Royal College of Physicians and the healthcare organisation on **DATE**.



27/6/25