



Funding for children with a Record of Need

High Needs Matrix and Bandings

Additional and increased funding is now available for children and young people with a Record of Need (RoN). This is part of the review of school funding and how funds meet the needs of children and young people with Special Educational Needs and/or Disability (SEND).

Parents and carers will now be aware that a letter or band is associated with their child's Record of Need. The following information explains how the banding is determined, how schools and settings are expected to use this funding, and how this impacts children and young people's experiences in school.

The introduction of the new banding system aims to:

- establish greater levels of consistency and fairness for the funding of high-level SEND, whilst also providing more transparency across all schools and settings
- improve the level of inclusivity in all schools and settings
- create a shared language between Education, Health, Children's Social Care, and other relevant partners to support discussions about individual children and young people
- help the Government of Jersey to monitor and evaluate how well special educational needs provision is delivered in schools and settings

What is a Record of Need?

A small number of children and young people in Jersey have a Record of Need (RoN), as they have been assessed as requiring increased arrangements in addition to what is ordinarily available to them to support their access to learning.

A RoN is a comprehensive and forward-looking document that sets out to determine how best to achieve the outcomes for a child or young person with complex SEND. This includes helping to prepare them for adulthood as they get older.

A formal RoN is developed following assessments over time and a submission to the SEND Service in partnership with the schools' Special Educational Needs Coordinator (SENCo), and various professionals, to determine the level of need and any specialist support that may be required.

When determining whether a child or young person requires a RoN, a team of panel members and agency professionals e.g. Speech and Language Therapy, Occupational Therapy and/or Child and Adolescent Mental Health Service (CAMHS), along with members of the Inclusion Team, will consider all the gathered evidence.



If it is felt that the nature of the arrangements required are specialist, then recommended arrangements and the appropriate setting, in line with availability, is detailed in the RoN document.

What if my child doesn't have a Record of Need?

A child or young person with SEND will be recorded on a school's SEND Register as having a Special Educational Need. This may mean that their needs still require adaption and support from the school, but these needs are less complex and do not require a RoN.

These children or young people's needs are met by SEND staffing and resources within each school or setting. These include the school SENCo and Inclusion Staff in line with each schools' base model for Inclusion. Some provided schools are allocated additional funding for every child on their SEND Register. Your child's school is required to tell you if your child is on their SEND Register. Schools and settings have the discretion to utilise this funding in the best way to support children and young people on their register.

How are bandings decided?

A [High Needs Top Up Matrix](#) is used to assess the needs of a child referred for consideration to the SEND Request Panel.

Any new submissions will be considered using the High Needs Matrix and submissions from school staff and professional agencies such as Education Psychology, Therapies (Speech and Language, Occupational etc.), Child and Adult Mental Health Service, Health and any other services involved in supporting children and young people. The matrix has been written in conjunction with all main agencies and professionals working with children and young people.

What are the components of funding for children and young people with a Record of Need?

Base funding – Schools are allocated base funding for every child and young person in a provided school with a Record of Need. Base funding for 2024 is currently £11,111 per child per academic year.

High needs top-up funding - Every child and young person with a RoN attending a mainstream school (not Mont a L'Abbe or La Passerelle as they are funded differently) has been assessed against a new High Needs Top-up Matrix and given a band.

The matrix defines the level of needs across four prime areas:

- a) physical and sensory
- b) communication and interaction
- c) social, emotional, and mental health
- d) cognition and learning



This assessment determines the calculation (assessment points) for funding and applies a banding level between A to G. The table below provides the top-up value associated with each band.

Banding assessment discussions are carried out by all relevant professionals and the outcome is shared with parents. The matrix is not a tool to be used for the general identification of SEND for pupils who are not in consideration for a RoN.

How much is the funding and how long is in in place?

Band	Assessment Points	Top-Up £	Base £	Total £
A	0 - 31	0	11,111	11,111
B	32 - 45	5,555	11,111	16,666
C	46 - 58	8,333	11,111	19,444
D	59 - 70	11,111	11,111	22,222
E	71 - 84	16,666	11,111	27,777
F	85 - 93	22,222	11,111	33,333
G	94+	27,777	11,111	38,888
H	Exceptional and bespoke to individual pupil need			

Funding for a child or young person with a RoN is allocated for a financial year (not an academic year). This is reviewed on an annual basis. A RoN Annual Review will be held where the impact of strategies and support in place during the year are assessed and the appropriateness of the banding is reviewed.

This review could result in a RoN no longer being required or a reduction/increase in the banding based on the assessment of the child or young person's current needs. The outcome of the review is shared with parents and carers and any adjustment to funding is implemented from the date of the review.

Who is eligible for the High Needs Top-Up?

Schools will only receive the top-up component for children and young people with a formal RoN and a High Needs top-up Band B and above. All provided schools, fee-paying provided schools and any fee-paying grant funded school that has signed up through the Service Level Agreement (SLA) to receive this additional funding, will receive it for pupils with a RoN. Typically, if a child or young person attends a specialist school such as Mont a l'Abbe or La Passerelle, High Needs top up funding is not provided because funding for specialist schools is calculated differently.



What should a Record of Need related funding be spent on?

Schools must ensure that children and young people with a RoN can access a curriculum and full-time education along with their peers. To do so, the base and top-up funding should be used to remove any barriers to accessing learning and where necessary, provide a bespoke curriculum, appropriate support, assistive technology, specialist equipment and/or adapt environments to ensure children and young people make progress.

Do all schools get the same funding for Inclusion?

The following table illustrates the different levels of funding available:

School Type	Inclusion Staffing	SEND not RoN Funding	Base RoN Funding	RoN Top-Up (based on matrix banding outcomes)
Government of Jersey Provided Schools (mainstream)	Yes All roles defined for a model school (FTE based on context)	Yes	Yes	Yes If a child or young person is in an ARP, top-up is only funded for bandings D-G
Highlands College	Yes Full-time SENCo, and proportion FTE for Designated Safeguarding Lead, Counsellor and SEN Admin Support	No	Yes Only for Pupils on mainstream courses with a RoN	No
Government of Jersey Fee Paying Provided Schools (Victoria College and Prep, Jersey College for Girls and Prep)	SENCO funded in line with grant percentage	No	Yes	Yes
Fee Paying Grant Funded Schools (Beaulieu, De La Salle and FCJ)	None	No	Yes If signed up to the inclusion component of the SLA	
Private Schools	None	No	No	No



What determines whether my child has access to Additionally Resourced Provision (ARP) formally Additionally Resourced Centre (ARC) in a school?

Whilst the Matrix banding for a child or young person may be considered when determining access to Additionally Resourced Provision (ARP), it is not the driving criteria. A child or young person with a RoN may require access to ARP due to them being assessed as needing a more bespoke curriculum with specific support and teaching. Access to ARP is therefore considered based on individual needs of children and young people on a case-by-case basis.

What happens if my child moves school?

The base funding remains with the school regardless of whether the child moves within the financial year. The new school will receive base funding for the child from the next financial year. High Needs top-up funding, unlike the base funding, will move with the child or young person as they move between schools and will be calculated pro-rata from the date of the move.

Where can I go for help?

If you have concerns about your child's education, you should speak to your child's class teacher or form tutor in the first instance. They will discuss your child's needs and explain how they and the school can support you and your child.

If you still have concerns, please contact your school's Special Educational Needs Co-ordinator (SENCo). They oversee the allocation of support services within schools and settings. The [Special Educational Needs Code of Practice](#) and [Special Educational Needs Policy](#) explain the RoN process in more detail. Further information about school funding, specifically funding for inclusion, can be found here: [Jersey Funding Formula for Schools 2024 Report \(gov.je\)](#).