

# Revision of the Display Screen Equipment Approved Code of Practice

## Consultation response report

### *Executive summary*

The existing Display Screen Equipment at Work: Approved Code of Practice came into force on 1 December 1998. Whilst it still reflects the principles of good practice, a revision is overdue to reflect the variety of modern working practices.

Whilst retaining the over-riding principles, in developing the draft ACoP the Health and Safety Inspectorate (HSI) has taken into account authoritative guidance published by the UK HSE and other relevant representative industry bodies.

The HSI launched a formal consultation on 5 January 2024 and invited interested stakeholders to comment on the draft ACoP with a questionnaire provided to help structure the responses. The consultation ran until 23 February 2024.

Nine formal written responses were received representing employers, employees, training providers and health & safety professionals. 8 respondents used the consultation questionnaire and 1 opted to answer the consultation questions with free text.

The results showed unanimous agreement that an updated ACoP was needed given the changes with ways of working and advances in technology.

A recommendation will therefore be made to the Minister for Social Security to formally approve a revised DSE ACoP in accordance with Article 10 of the HSW Law. The final ACoP will broadly reflect the consultation with amendments to reflect the constructive suggestions made by consultees.

### *Consultation findings*

1. All respondents were familiar with the existing Display Screen Equipment: Approved Code of Practice 1998.
2. All respondents agreed that a revised/updated ACoP identifying standards of good practice and those required to comply with the general duties under Health & Safety at Work (Jersey) Law 1989 would be beneficial.
3. Most respondents found the way the new proposed ACoP is structured to make it easy to understand. Suggestions were made for improved sectional layout and more detailed information on what constitutes good practice in order to comply with the Law.
4. Most respondents agreed that the new proposed ACoP sufficiently reflected the range of modern working situations. More information on chair selection and examples of hybrid working models was requested.
5. The majority of respondents agreed that the proposed new ACoP sufficiently covered the range of devices used. Additional detail was suggested on the use of multiple

screens and to widen the consideration of what equipment meets the definition of 'modern' DSE equipment. It was also suggested that the minimum workstation requirements would be helpful to retain from the existing ACoP.

6. Additional comments were made around the phraseology and terminology of using 'worker' instead of employee as used in Health & Safety (Jersey) Law 1989, expanded review criteria and clarity on basic risk assessment versus DSE assessment. There were also suggestions on changes to wording and sectional layout to aid understanding.

### *Conclusion*

There was overwhelming support from those contributing to the consultation exercise for the proposed revision of the ACoP

Comments were primarily concerned with identifying areas where additional guidance or clarification would be considered helpful

### *Next steps*

The feedback from this consultation will be considered during the development of the final draft ACoP, with the intention of this being formally approved by the Minister for Social Security.

## Appendix 1: Consultation questionnaire

### Respondent's details:

<b>Name</b>	
<b>Email</b>	
<b>Address</b>	

To assist with the review and analysis of the consultation responses, please confirm if your response is being made in your capacity as:

An employer		A Health and safety professional	
An employee		A training provider	
Self-employed		Other ( <i>please specify</i> )	

### Confidentiality

We aim for a full and open consultation and aim to publish responses to this consultation in due course. Please ensure that your response is marked clearly if you wish your response or name to be kept confidential, and provide an explanation for this request. Confidential responses will be included in any statistical summary of comments received and views expressed. It should be noted that any requests for confidentiality will be respected as far as is possible, subject to the freedom of information Law.

### Questions (please add additional sheets if required)

1. Are you familiar with the existing 'Display Screen Equipment at work: Approved Code of Practice' (ACoP)?

<b>Yes</b>	
<b>No</b>	

2. Is a revised/updated ACoP identifying the standards of good practice and those required to comply with the general duties under the Health and Safety at Work (Jersey) Law 1989, of benefit?

Yes	
No	

Comments:

3. Is the way the new proposed ACoP is structured easy to understand?

Yes	
No	

Comments:

4. Does the new proposed ACoP sufficiently reflect the range of modern working situations (E.g., office based, mobile, home, hybrid working etc.)

Yes	
No	

Comments:

5. Does the ACoP sufficiently cover the range of devices used (e.g. PC's, laptops, smartphones etc.)?,

<b>Yes</b>	
<b>No</b>	

**Comments:**

**6. Is there anything further that should be included in the proposed ACoP?**

<b>Yes</b>	
<b>No</b>	

**Comments:**

**7. Do you have any other comments or questions on the proposed revision of the ACoP?**

**Thank you for taking the time to complete this questionnaire. Your views are valued and will be taken into account when finalising the revised ACoP**