

## EPR Workstream Lead

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**Department:** Digital Health

**Division:** Modernisation and Digital

**Reports to:** Clinical Lead

**JE Reference:** COO1037

**Grade:** CS11 (AfC: F)

**JE Date:** 20/10/2021

### Job purpose

The job holder is responsible for implementation and optimization processes of the new Electronic Patient Record (EPR) system. Providing expert clinical knowledge while being a subject matter expert within their area of practice. Responsible for the delivery of EPR training supporting staff to embed in practice ensuring that clinical safety is maintained whilst testing and evaluating the systems.

### Job specific outcomes

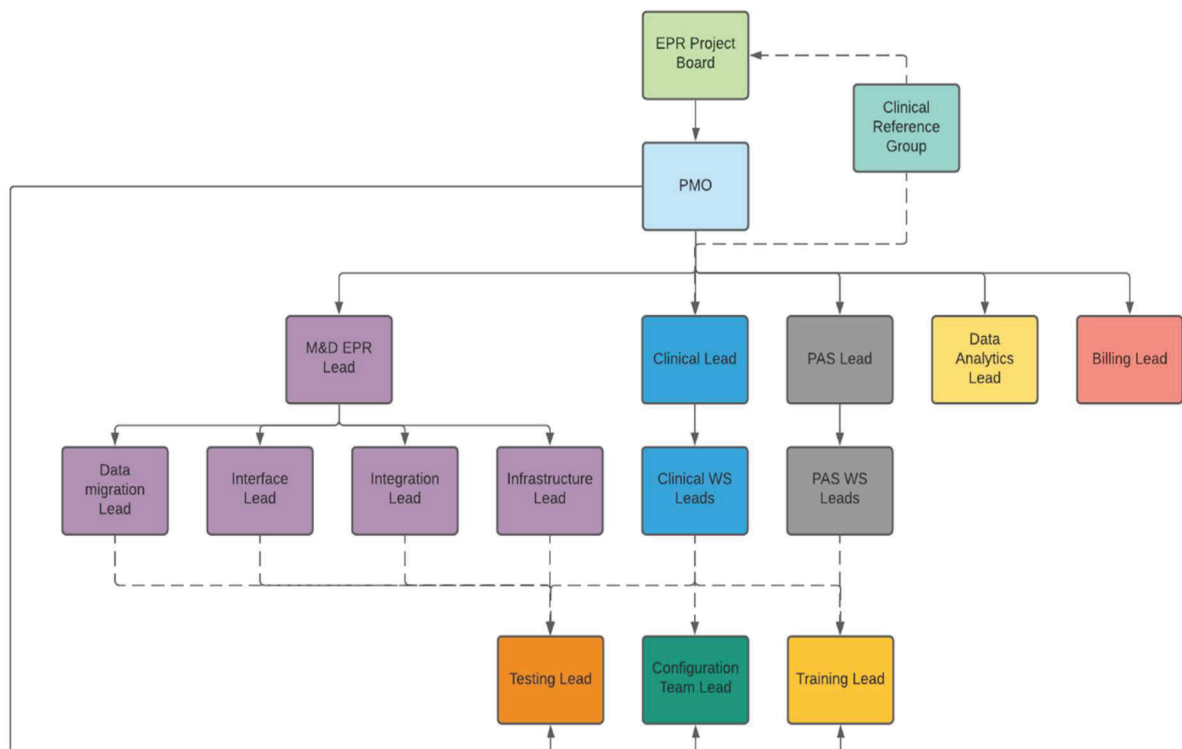
- 1) Lead role in the implementation of the new EPR system within the area of practice, while ensuring the delivery of safe clinical practice and acting as a liaison between clinical and technical teams.
- 2) Work towards excellence in Digital Health across the Health & Community Services (HCS), in order to achieve a sustainable and continued improvement in the quality and safety of acute care within Jersey.
- 3) Participate in the development and implementation of the new EPR project and its appropriate use in collating patient/service user information. This will include work with the digital health team to contribute to a unified digital care record for Jersey patients across all aspects of care which will support the Jersey Care Model.
- 4) Respond to feedback on the EPR system, where possible resolving complex problems and dealing with unanticipated issues, escalating to the Project Manager where necessary.
- 5) Ensure effective communication of business change plans and the associated benefits to staff and other identified stakeholders
- 6) Lead groups of staff at all levels within the organisation, ensuring they are engaged in activities to define, analyse and re-design existing business processes with a view to ensuring that they are efficient, effective and measurable and contribute to delivering an improved quality service. This can take place through workshops, meetings and one-to-one sessions.
- 7) Develop and document new procedures to ensure that systems and service changes are stable, maintainable, meet usability criteria, provide accurate information and meet the required specification.

- 8) Act as Clinical lead during the implementation of new EPR or changes in process and will be the subject matter expert for Digital Health providing advice, support and training when required.
- 9) Monitor progress on activities and provide regular reports to the Programme Management Office (PMO) as required.
- 10) Expected to maintain the register with the appropriate professional body by dedicating the required time working on their area of clinical practice.

### Statutory responsibilities

Active engagement, participation and compliance with any other statutory responsibilities applicable to the role, as amended from time to time.

### Organisation chart



## Person Specification

### Specific to the role

ATTRIBUTES	ESSENTIAL	DESIRABLE
<b>Qualifications</b>	Registration with appropriate body (HCPC, NMC, GMC)  BSC/ Degree in Health-related field	
<b>Knowledge</b> <i>This relates to the level and breadth of practical knowledge required to do the job (e.g. the understanding of a defined system, practice, method or procedure).</i>	Evidence of professional/clinical knowledge in the relevant area supplemented by specialist clinical, managerial training and CPD  Evidence of experience working in an autonomous role  Has understanding / experience of adult / child safeguarding	
<b>Technical / Work-based Skills</b>	Good IT skills  Effective report writing skills	
<b>General Skills/Attributes</b> <i>This relates to more general characteristics required to do the job effectively, e.g. effective written communication skills, ability to delegate, motivation or commitment etc.</i>	Able to work independently and across disciplines as a member of a multi-disciplinary team  Good communication skills (written & verbal), able to communicate within a multidisciplinary team.  Excellent teaching and training skills.  Good organisational skills.  Effective time management.  High level of confidentiality.	
<b>Experience</b>	Extended clinical practice underpinned by training and assessment  Audit / research experience	

### Core Accountabilities, Attributes and Behaviour Indicators

Appointees to this role will be required to adhere to and perform their duties in line with the standards identified in the States of Jersey tier 5 core accountabilities attributes and behaviour indicators.