

Family Programmes and Partnership Worker: Family and Community Support

Department: Children, Young People, Education & Skills

Division: Integrated Services and Commissioning

Reports to: Senior Practitioner: Family and Community Support

JE Reference: CYP1008

Grade: 9

Job purpose

Under the direction of the Senior Practitioner to develop, provide, maintain and promote a range of programme interventions for children and families, to include parenting programmes.

To act as the lead worker for children and families with multiple or complex needs to help them make changes in their lives, to become resilient and achieve positive outcomes, as part of the Early Help approach under the Jersey's Children First Framework

Job specific outcomes

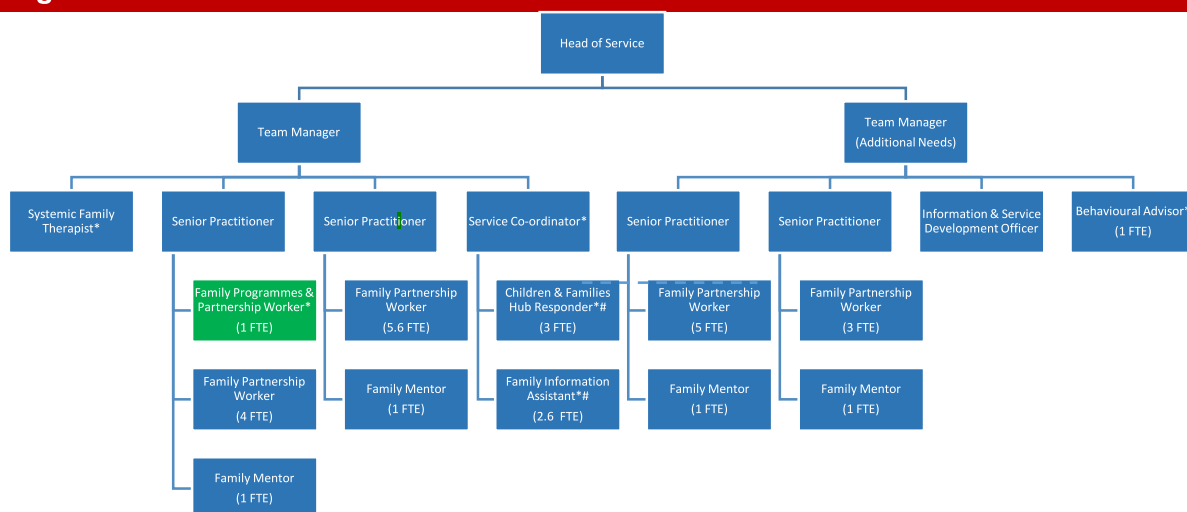
1. Take a lead role to develop, provide, maintain and promote parenting support programmes to parents across the island, supporting and mentoring team members and partner agency practitioners in their delivery of parenting programmes
2. Develop, provide, maintain and promote a range of other intervention programmes for parents, children, young people and families as identified by managers and in consultation with families' views and needs
3. Work with managers and team members across the service to develop a parent forum to provide feedback on services and enable the co-production of future services
4. Manage a caseload of vulnerable children and their families supported by the Senior Practitioner as part of the Early Help Jersey's Children First Practice Framework.
5. Take responsibility for ensuring that risk is clearly identified and managed, promoting and safeguarding the welfare of children and young people, in line with organisational policy and procedure
6. Provide practical and emotional, evidence-based support which is persistent and proactive as part of a trusting relationship, empowering children, young people, and their families to become resilient, make their own decisions and achieve positive outcomes.
7. Act as a single point of contact for children, young people and their families, ensuring that work around the family is co-ordinated, leading and facilitating a range of meetings including team around the child meetings, multi-agency clinics, child protection meetings or other relevant meetings, working collaboratively with other agencies

8. Undertake a co-ordinated, integrated and strengths based family focused assessment using a variety of tools and approaches in line with the Jersey's Children First Framework
9. Co-produce with families a Child and Family Plan which identifies clear goals, accountability and timeframes and is regularly reviewed
10. Deliver and co-ordinate a range of interventions to meet the needs of children, young people and families providing information, advice and signposting and advocating on their behalf, encouraging and supporting the inclusion of all children, young people and families to engage with community activities to build resilience, develop self-reliance and maximise opportunities
11. Support the Children and Families Hub as required, as part of a duty rota to respond to immediate concerns raised by professionals from all agencies, members of the public, children, young people and families.
12. Use, update and maintain specialist skills, knowledge and experience to act as a resource for children and families, colleagues and partners as required
13. Maintain up to date records that ensure the service provided is both transparent and accountable, in line with legal requirements and departmental procedures and processes

Statutory responsibilities

- The postholder will have to comply with all relevant States Laws, such as the Health and Safety at Work (Jersey) Law 1989 and any other associated legislation, Standing Orders, Financial Directions, and other relevant Codes of Practice, in respect of managing the key project deliverables of programmes and costs through the active management of procurement, approval, financial and administrative procedures.
- To be responsible for your own health and safety and that of your colleagues, in accordance with the Health and Safety at Work (Jersey) Law, 1989
- To work in accordance with the Data Protection (Jersey) Law

Organisation chart



**Roles support both teams and post holders are co-located with the team they are supporting*

Person Specification

Specific to the role

ATTRIBUTES	ESSENTIAL	DESIRABLE
<p>Qualifications <i>Please state the level of education and professional qualifications and / or specific occupational training required.</i></p>	<p>A recognised qualification at level 4 (or equivalent), for working with children and families in a relevant field, such as physical or mental health, social care, youth work, education, criminal justice, child development or early years.</p> <p>OR significant relevant experience coupled with the ability and willingness to undertake a level 4 qualification</p> <p>Certified training in a parenting support / working with parents programme (e.g. 'Triple P' / 'Strengthening Families' or similar)</p>	
<p>Knowledge <i>This relates to the level and breadth of practical knowledge required to do the job (e.g. the understanding of a defined system, practice, method or procedure).</i></p>	<p>Understanding of local child protection policies and procedures and the importance of safeguarding children and young people</p> <p>Knowledge of local support services available for families</p> <p>Knowledge of a range of evidence based approaches and intervention tools</p> <p>Knowledge of child development and its influence on parent/child relationships across the age range 0-19 years</p> <p>Knowledge of group facilitation skills and how to use them</p>	
<p>Technical / Work-based Skills <i>This relates to the skills specific to the job, e.g. language fluency, vehicle license etc.</i></p>	<p>Able to keep excellent records of work</p> <p>Effective use of ICT. This would include working knowledge of Word, Outlook, Powerpoint and a variety of databases</p>	

<p>General Skills/Attributes <i>This relates to more general characteristics required to do the job effectively, e.g. effective written communication skills, ability to delegate, motivation or commitment etc.</i></p>	<p>A positive and strengths-based perspective</p> <p>The ability to engage and motivate resistant or 'hard to reach' families. This includes the ability to create and maintain positive relationships and professional boundaries</p> <p>Able to work as part of a team, sharing expertise and skills as a resource for colleagues</p> <p>Able to work flexibly. This could include some evening and weekend working (as required)</p> <p>The ability to communicate effectively and concisely and with a range of different individuals and groups</p> <p>The ability to plan and prioritise workload</p> <p>The confidence and ability to work with families in their own homes</p> <p>Well-developed verbal communication skills (including the ability/confidence to lead and facilitate small group work with parents/carers and children/ young people)</p> <p>Strong written communication skills with the ability to produce professional reports</p> <p>The ability to keep abreast of issues by attending relevant courses and training/and accessing regular supervision</p> <p>The ability to travel island-wide</p>	
<p>Experience <i>This is the proven record of experience and achievement in a field, profession or specialism. This could include a minimum period of experience in a defined area of work if required by an external body (for example a</i></p>	<p>Extensive practical, direct experience of working with complex and vulnerable families</p> <p>Extensive practical, direct experience of leading or facilitating groups</p> <p>Direct experience of working in a multi-agency setting</p>	<p>Specialist experience of working with children and families in one or more of the following:</p> <ul style="list-style-type: none"> ➤ complex needs

<p><i>period of post-qualification experience).</i></p>	<p>Experience of using the Early Help approach to improve outcomes</p>	<ul style="list-style-type: none"> ➤ counselling ➤ crime prevention ➤ disability ➤ early years ➤ education ➤ financial support ➤ housing ➤ mental health ➤ parenting ➤ physical health ➤ social work ➤ substance misuse ➤ youth work <p>Experience in challenging and supporting families to make positive choices</p> <p>Experience of supporting parents/carers in managing children and young people's challenging behaviour</p> <p>Experience of providing support to families in the community and in their own homes</p>
<p>Criteria relating to Safeguarding <i>Other requirements needed to confirm suitability to work with vulnerable people e.g. attitudes, skills, experience etc.</i></p>	<p>Understanding of local child protection policies and procedures and the importance of safeguarding children and young people</p> <p>An enhanced DBS check</p>	