

Job Title: Lead Shooting Coach

Department: Children, Young People, Education and Skills (CYPES)

Division: Victoria College

Reports to: School Staff Instructor

JE Ref: CYP1093

Grade: CS08

JE Date: 10/08/2022

Job Purpose

To be an active leader and strategic lead for the College's shooting team, responsible for the continued development and growth of shooting at the College. The position holder also has the ultimate responsibility for all shooting coaching provision both on and off site; leadership and development of all shooting coaches; care of weapons and associated equipment and ensuring the safety of shooting environments.

Job Specific Outcomes

Lead, organise and manage a programme of shooting to the highest standard for the College shooting team. This will include after-school, evening and weekend sessions, off-island school trips, entry into competitions both on and off island and all associated paperwork and travel.

Organise the volunteer shooting coaches, in order to provide appropriate support for cadet shooting for both small-bore and full-bore shooting.

Foster a good working relationship with the shooting team and supervise the administration, equipment, weapons cleaning and maintenance, and off-Island trips connected with shooting.

To organise assemblies, internal competitions and the annual award ceremony with a view to promoting shooting across the College, maintaining a high visibility to staff, students, parents and the OVA.

Liaise and foster an excellent working relationship with the Jersey Rifle Association and other Island shooting clubs and the Master in Charge of Shooting at Elizabeth College over the use of assets and cadets shooting on weekends, in matches and competitions.

Maintain a close relationship and liaise with the SSI for the maintenance of: Ammunition, Weapons, Indoor Range, Shooting equipment and Targets.

To actively promote the College shooting team to the widest appropriate audience and encourage community involvement and competition. In addition, to maintain a record of shooting awards to contribute to the College historical archives and an annual report of shooting team activities for The Victorian magazine.

Be aware of and comply with policies and procedures relating to safeguarding, positive, assertive discipline, health, safety and security, equal opportunities and SEN, confidentiality and data protection, reporting all concerns to an appropriate person.

To attend relevant conferences on behalf of the Contingent Commander and update him/her on any relevant information pertaining to shooting and any impact on the CCF.

Statutory Responsibilities

Active engagement, participation and compliance with any other statutory responsibilities applicable to the role, as amended from time to time.

Organisational Structure



Person Specification

Specific to the role

ATTRIBUTES	ESSENTIAL	DESIRABLE
Qualifications	<p>Educated to at least 'A' Level standard or equivalent.</p> <p>Hold or be prepared to gain:</p>	<p>A National Rifle Association coaching qualification</p>

	<ul style="list-style-type: none"> • An NRA Range Conducting Officer's qualification • First Aid at Work qualification 	
Knowledge	<p>A working knowledge of range safety regulations and the safe handling of firearms.</p> <p>Knowledge and understanding of the Cadet Forces in Jersey.</p>	<p>Have a good understanding of the health and safety risk assessment process and how to manage risks.</p>
Technical / Work-based Skills	<p>A clean driving licence.</p> <p>The job holder will be required to be vetted to Security Clearance (SC) level and pass an enhanced DBS for working with children. They must be prepared to undertake that process.</p> <p>Be capable of holding a firearms licence and to be responsible for the administration of all private weapons held by Victoria College Shooting Team. NB: candidates for the position must not have any convictions or other circumstance that would disbar them from being issued with a Firearms Certificate by the Police.</p> <p>The job holder will be required to work outdoors, often for long periods of time and in inclement weather. This will include being accommodated in basic facilities whilst escorting Cadets to military and non-military facilities.</p>	<p>Holding driving licence category for minibus, including trailer (Category D+E) and successfully completed the MiDAS driving course.</p> <p>Proficient IT skills including the ability to use Microsoft Office products such as Word, Excel, Outlook and PowerPoint.</p>

<p>General Skills/Attributes</p>	<p>Strong interpersonal skills</p> <p>The postholder must be willing to work flexible hours in order to meet the demands of the training programme.</p> <p>Ability to deal with difficult, complex and often sensitive issues involving young persons and security matters pertaining to the Ministry of Defence.</p> <p>Be able to travel to the UK for around 10 days per annum attending training, conferences and collecting stores and weapons/ammunition as appropriate.</p> <p>Commit to supporting on and off-Island Cadet activities.</p> <p>Commit to attending the Bisley Schools and Imperial Meeting in July (up to 17 days).</p> <p>Displays a smart and professional appearance, representing the College in a positive manner.</p>	
<p>Experience</p>	<p>Extensive knowledge of the requirements of school shooting with small-bore, CTR and TR rifles.</p> <p>Extensive knowledge of small-bore and full-bore competition shooting as a current active competitor, small-bore to county level and full-bore to National level.</p> <p>Experience of shooting with the NRA & JRA or</p>	<p>Experience as either a member of the regular military, reserve forces or Cadet Forces.</p>

	<p>other national governing body touring teams.</p> <p>Extensive technical and tactical knowledge of both small-bore and full-bore coaching and competition shooting.</p> <p>Extensive knowledge of range operating procedures.</p> <p>Experience of planning training on a weekly, monthly and annual basis.</p>	
--	---	--

Core Accountabilities, Attributes and Behaviour Indicators

Appointees to this role will be required to adhere to and perform their duties in line with the standards identified in the States of Jersey tier 6 core accountabilities attributes and behaviour indicators.

Organisation chart

