

Dietetic Assistant Practitioner

Department: Health & Community Services

Division: Therapies

Reports to: Head of Nutrition & Dietetics

JE Reference: HCS1091

Grade: CS07

JE Date: 16/3/2022

Job purpose

To work independently as a member of the Nutrition & Dietetic team. This includes anthropometric assessments (including weight, height, Body Mass Index, hand-grip strength and mid upper arm circumference), calculating nutritional requirements, collecting and interpreting medical, biochemical and pharmacological information and from this creating and reviewing dietetic nutritional treatment plans; under the guidance of registered dietitians (RDs).

This post will involve seeing patients across a variety of clinical settings including the acute wards at JGH, outpatient clinics and nursing homes.

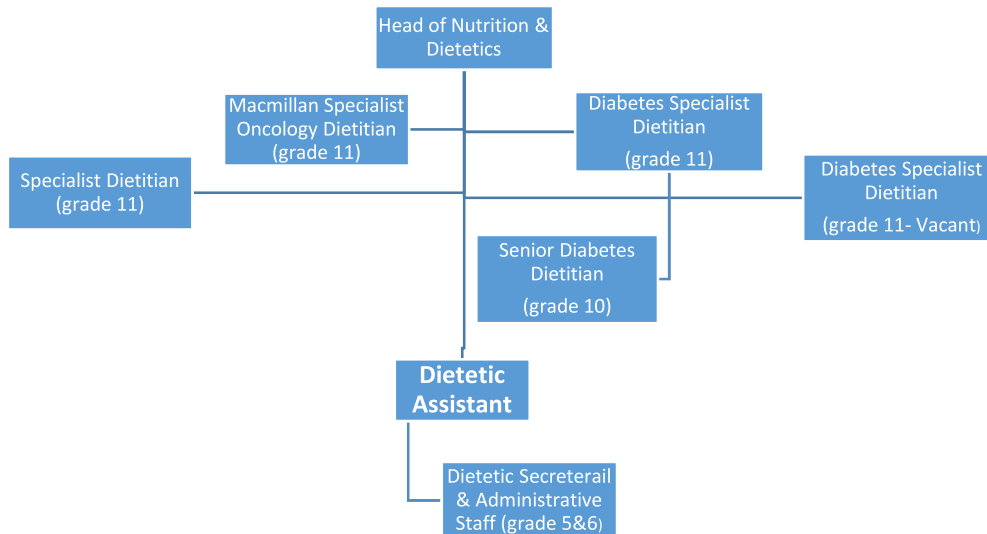
Job specific outcomes

- To complete nutritional assessments, create treatments plan and review these as appropriate across both the inpatient and outpatient services.
- To organise the ordering and distribution of oral nutritional supplements and enteral feeds, including liaison with external companies.
- To provide patient-related administrative support for the Dietitians and participate in secretarial duties with the dietetic secretaries.
- To contribute to the development of the dietetic service.
- To work as part of the Nutrition & Dietetic team to improve nutritional care to patients, through timely assessments and review of nutritional care plans.
- Following training, to obtain accurate anthropometric measurements e.g. weight, height, body mass index and information from food/fluid charts and analyse/interpret results
- To act independently within set guidelines and be able to prioritise own workload.
- To support the departmental audit and training programmes.
- Maintain appropriate records in line with GDPR and Jersey Data Protection Law.

Statutory responsibilities

Active engagement, participation and compliance with any other statutory responsibilities applicable to the role, as amended from time to time.

Organisation chart



Core Accountabilities, Attributes and Behaviour Indicators

Appointees to this role will be required to adhere to and perform their duties in line with the standards identified in the States of Jersey tier 5 core accountabilities attributes and behaviour indicators.

Person Specification

Specific to the role

ATTRIBUTES	ESSENTIAL	DESIRABLE
Qualifications	GCSE A-C including Maths and Biology. BSc or MSc in Nutrition/ Sports Nutrition/ Biology.	Member of British Dietetic Association as Dietetic Assistant.
Knowledge	Recognising the limits of scope and authority within role. Knowledge and understanding of healthcare associated nutritional issues. Accepts responsibility and accountability for own work. Understanding of the importance of partnership working and building positive relationships across the government and wider community. Understands the principles of confidentiality.	
Technical / Work-based Skills	Proficient use of Microsoft Office applications e.g. Word, Excel, PowerPoint, Outlook. Ability to conduct structured research and analysis and to make recommendations based on a wide range of information. Ability to employ evidence-based monitoring and evaluation approaches and effectively communicate findings and recommendations to decision makers.	A clean driving Licence and access to a vehicle.
General Skills/Attributes	Highly organised at prioritising workload and taking a flexible approach when adapting to the needs of patients. Ability to work effectively and to task with limited supervision. Ability to prioritise workload. Self-motivated and able to demonstrate initiative. Effective communication skills, both written and verbal.	
Experience	Experience of secretarial/administrative duties. Experience of working as part of a team.	Experience of working in a healthcare setting.
Criteria relating to Safeguarding	Current DBS check.	