

Vocational Rehabilitation Technical Instructor

Department: Health & Community Services
Section: Surgical Care Group
Reports to: Principal Occupational Therapist Pain
JE Ref: HCS1234
Grade: CS08 **JE Date:** 18/08/2023

Job purpose

The Vocational Rehabilitation Instructor will design, plan, and deliver a variety of prescribed vocational rehabilitation programmes to service users as part of an overall care package within the Pain Service in an appropriate, supportive, and sympathetic environment that encourages personal development, reduces/minimises symptoms, and encourages social inclusion in the community. They will also assess/report on service users' responses to prescribed programmes and manage other team members in their day-to-day activities as assigned.

Job specific outcomes

1. Responsible to the Principal Occupational Therapists for specific vocational assessment, disability management and support of referred service users. As well as the safe and effective delivery of Horticultural Therapy for service users and Pain Support Jersey members. Supervising other staff in their day-to-day duties when allocated.
2. Assess for need and install equipment to maximise independence in service users' homes. As well as assist with the completion of re-housing and medical adaptation forms under the supervision of the Principal Occupational Therapist.
3. Responsible for planning, risk assessing and delivering vocational rehabilitation placements in a wide range of community and employment settings, to provide safe working environments for pain clinic service users and Pain Support Jersey members to enable them to develop vocational and communication skills to the highest feasible level.
4. Monitors service users in these settings, communicating with and actively supporting other stakeholders including employers and employees to ensure a successful placement as well as have a caseload of service users within community.
5. Promote the active involvement of service users throughout their care journey, evaluating their needs, discussing these with them and planning short/long term strategies to meet these identified needs and promote maximum independence. Assisting with multi-disciplinary sessions as required.
6. Ensure that Health and Safety standards are adequately maintained; using unit Health and Safety policy e.g., Sharp instruments kept secure, fire exits, machinery and equipment kept in good order and that staff, service users and visitors are not exposed to any danger.

7. Prioritise future development needs, plan and agree interventions for the service user to continue their recovery or rehabilitation as the case evolves. Including working through funding applications to support this.
8. Attend and contribute to relevant staff and clinical meetings to discuss and agree future case management. As well as attend relevant education and training and keep up to date with current practices (in conjunction with yearly PRA).
9. Maintain appropriate service user records of assessment intervention and progress to monitor effectiveness of intervention and to facilitate intervention planning, long term service user management and for departmental purposes. Maintain data for audit and service analysis.
10. Identify, establish and monitor budgets for the units to ensure proper use of resources and ensure effective controls are applied.

Statutory responsibilities

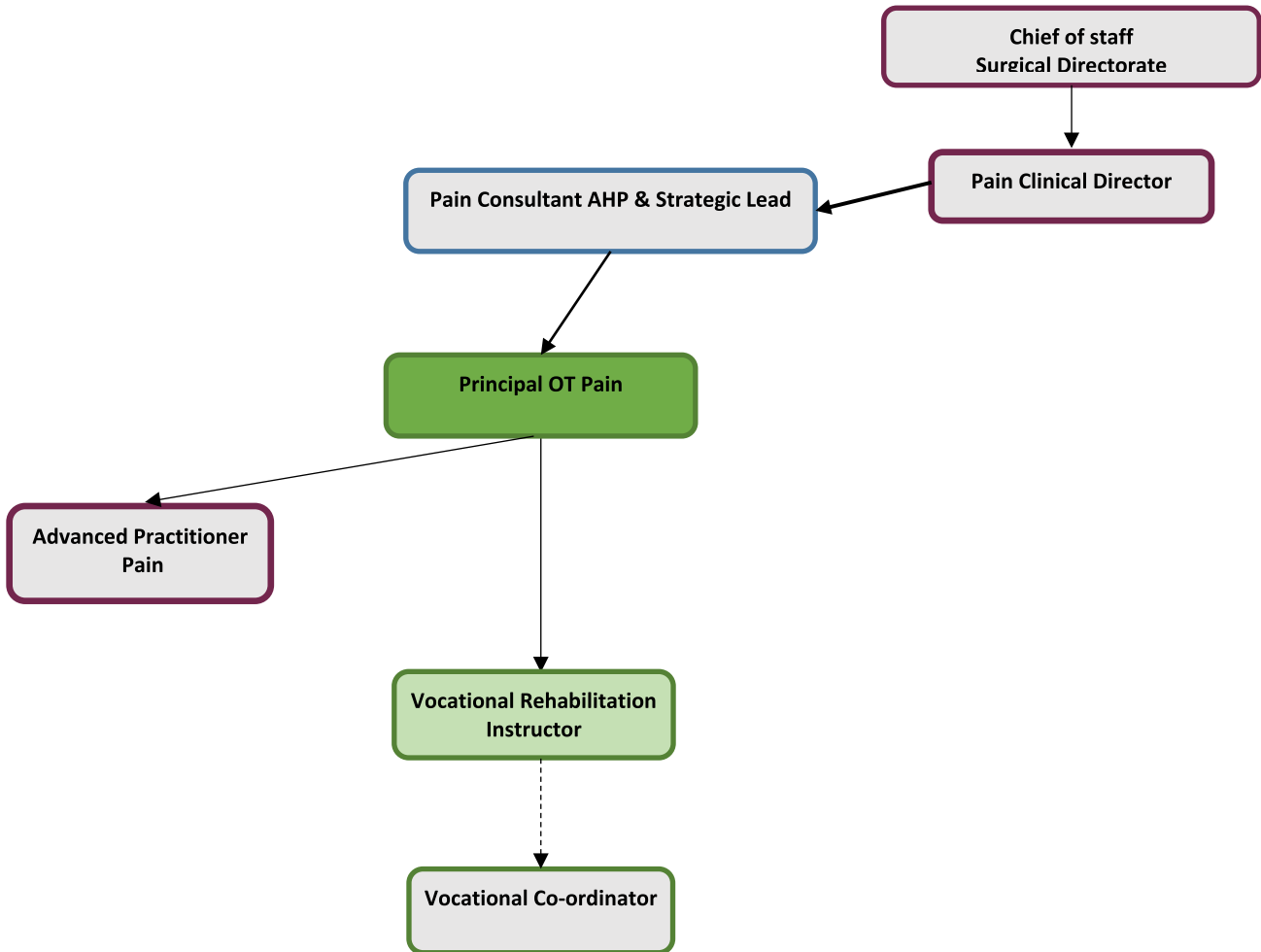
Active engagement, participation and compliance with any other statutory responsibilities applicable to the role, as amended from time to time. This role is politically restricted. The jobholder is not permitted to undertake political activity involving standing for election to the States or as a Parish Constable, or publicly supporting someone who is standing for election or playing a public part in any political manner.

Organisational structure

Government Departments



Organisation chart



Person Specification

Specific to the role		
ATTRIBUTES	ESSENTIAL	DESIRABLE
Qualifications	<p>Diploma in Social & Therapeutic Horticulture</p> <p>Disability Management Professional certification, developed by the National Institute for Disability Management and Rehabilitation (NIDMAR) (International qualification – equivalent to NVQ 4 level).</p> <p>Supervisory experience gained through practical management in a work environment (to NVQ 3 level or equivalent)</p> <p>Good general level of education; literacy and numeracy skills to GCSE grade C standard or above</p>	
Knowledge	<p>In-house training to develop and improve knowledge in the speciality of pain – MSc Advanced practice Pain module.</p> <p>Experience and knowledge of a wide range of practical work activities (professional qualification or appropriate apprenticeship) (including training on leading group & individual prescribed therapeutic programmes within the OT setting).</p> <p>Minimum of 5 years' experience in a health, social service or person-centred environment</p> <p>Experience of effective communication with people with mental and/or health difficulties</p> <p>Good interpersonal skills and an interest in promoting the independence of individuals</p>	
Technical / Work-based Skills	<p>A thorough understanding of common IT packages for patient outcome data collection and audit work as well as presentations- to stakeholders and the team.</p>	

	<p>Knowledge and understanding of Health and Safety requirements as applied to the various activities and environments with this post.</p> <p>Mandatory fire, manual handling, resuscitation and first aid skills (provided by HCS or external agency where required i.e. St John's Ambulance).</p> <p>Clean Driving Licence</p>	
<p>General Skills/Attributes</p>	<p>The post holder must exhibit good motivation, communication and diplomacy skills and be able to deal with patients in an empathetic manner in order to encourage them throughout their rehabilitation.</p> <p>The ability to express themselves clearly, verbally and in writing, is essential in preparing, presenting and maintaining records on patients.</p>	
<p>Experience</p>	<p>It is necessary for the post holder to work independently holding their own clinical caseload under clinical supervision of the Principal OT; a level of maturity and self-directed time management, gained within an appropriate setting is necessary as is the ability to understand and work within the parameters and limits of own qualifications.</p> <p>It is essential that the post holder can demonstrate a flexible and positive attitude towards people who have a disability and / or may come from a wide range of social backgrounds.</p> <p>In-service training is given to ensure appropriate levels of knowledge of the work of Occupational Therapy and the requirements of patients so that the vocational work can be tailored to meet the needs of patients.</p>	