

Assistant Practitioner Mammography

Department: Health and Community Services

Division: Clinical Support Services and Cancer

Reports to: Deputy Modality Manager Mammography

JE Ref: HCS522

Grade: CS08

JE Date: 03/09/2020

Job purpose

To perform standard mammography examinations to detect breast cancer.

Set up for advanced/sterile mammographic examinations.

Assist Consultant Radiologists and radiographers performing advanced mammographic procedures.

Provides administration support for the mammography service.

Job specific outcomes

1. Responsible for performing standard mammography examinations, assessing the technical quality of the mammograms and making a decision to perform repeats as required. The work is carried out under indirect supervision. Complex issues are escalated to the radiographer. This work is of an intimate nature and must be carried out whilst maintaining the patient's privacy and dignity. Raising concerns if a safeguarding issue is suspected.
2. During the mammographic examination responsible for documenting anything noted to be suspicious or abnormal whilst handling the breast that could be a sign of cancer (e.g. lump, inverted nipple, skin changes or discharge). The information documented is then passed to the radiologist to aid reporting.
3. Assist consultant radiologists and radiographers performing advanced mammographic procedures such as biopsies by providing patient support, reassurance, utilising excellent knowledge of sterile techniques, dressings and handling of specimens.
4. Have involvement in the development and review of mammography area risk assessments and other mammography documents. Report incidents using the Hospital DATIX system and deal in the first instance with patient complaints as they arise.
5. Competent to set up and use a range of specialist mammography equipment; to undertake the equipment quality assurance tests according to the written procedures, to include fault recognition and recording. Any equipment found to be operating outside set limits or any fault must be reported to the supervising radiographer.

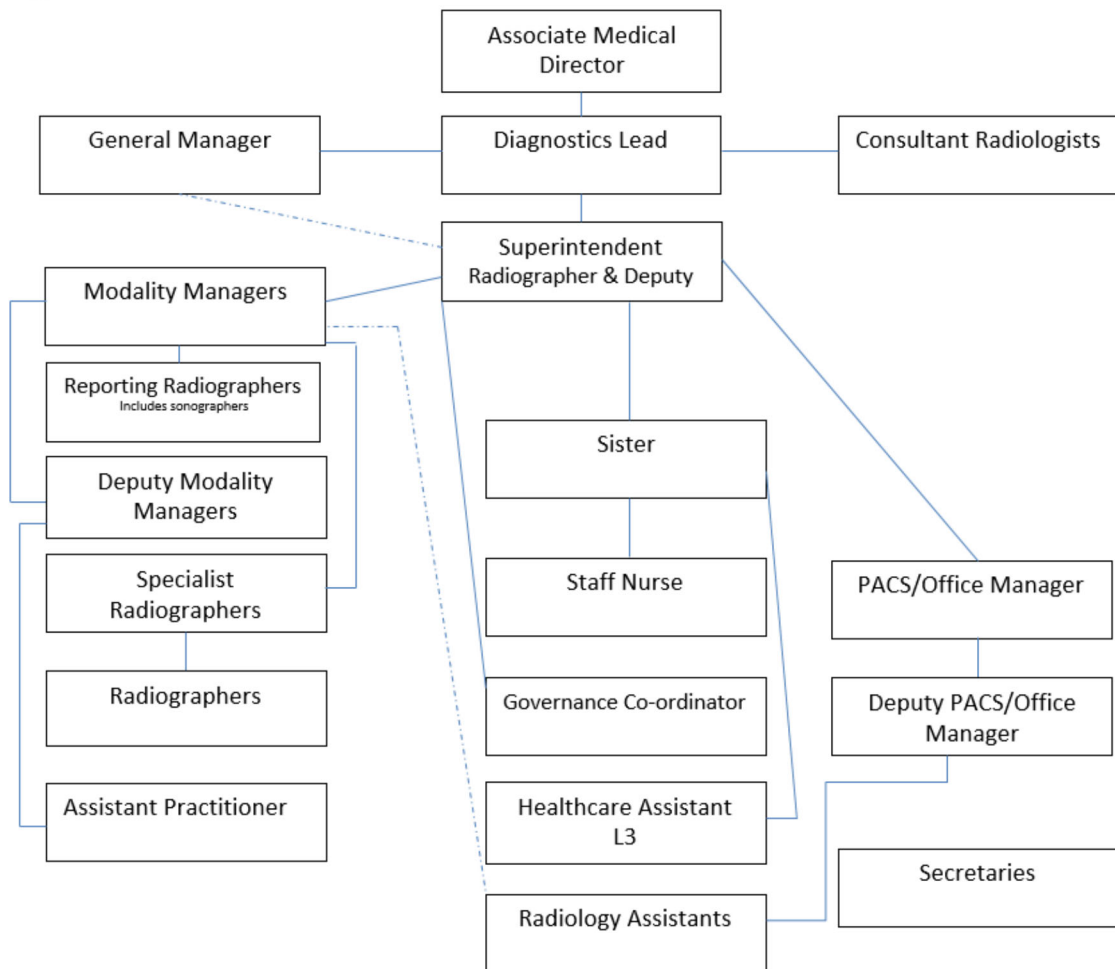
6. Ensure that the work area is clean, tidy and stocked in accordance with infection prevention and control standards and orders placed with Hospital Supplies as required.
7. Responsible for administrative work to include booking patients, liaison with the radiologists and breast team, computer registration of examinations, accurate collation of patient records; maintaining all relevant records in the required format, on time and work includes participation in audit.
8. Responsible for *suspending women from the breast screening programme when they receive a diagnosis of breast cancer.
9. Assists with the teaching, training and supervision of radiology assistants.
10. Adhere to appropriate legislation, the Government of Jersey, HCS and Radiology policies and procedures.
11. Responsible for achieving and maintaining an ongoing portfolio of continuous professional development (12 pieces of evidence every 2 years) to hold accreditation with the College of Radiographers (COR). Accreditation by the professional body, COR, ensures clear evidence that skills and competence are and maintained.

Suspension means that women will not be called for screening while being treated for breast cancer. It is vital that this is carried out correctly to avoid women being denied breast screening inappropriately and a breast cancer being missed.

Statutory responsibilities

Active engagement, participation and compliance with any other statutory responsibilities applicable to the role, as amended from time to time.

Organisation chart



Person Specification

Specific to the role

Describe the knowledge, skills, experience, and qualifications required to perform the job to a satisfactory standard.

It is important to convey what the job requires, rather than what an individual might have, as these may be different. For example, you may have a postgraduate level qualification, however, an A' Level standard qualification is the requirement for the job.

ATTRIBUTES	ESSENTIAL	DESIRABLE
<p>Qualifications <i>Please state the level of education and professional qualifications and / or specific occupational training required.</i></p>	<p>Foundation degree in Breast imaging or equivalent (includes theoretical and practical training)</p>	
<p>Knowledge <i>This relates to the level and breadth of practical knowledge required to do the job (e.g. the understanding of a defined system, practice, method or procedure).</i></p>	<p>Practical knowledge of mammography techniques and procedures.</p> <p>Knowledge of breast anatomy and pathology.</p> <p>Knowledge of aseptic techniques to set up sterile trolleys.</p>	
<p>Technical / Work-based Skills <i>This relates to the skills specific to the job, e.g. language fluency, vehicle license etc.</i></p>	<p>Proficient in positioning the breast and the use of the specialised imaging equipment to produce a high quality mammogram.</p> <p>Basic computer skills. Ability to use Microsoft Office products e.g. Word, Outlook</p>	
<p>General Skills/Attributes <i>This relates to more general characteristics required to do the job effectively, e.g. effective written communication skills, ability to delegate, motivation or commitment etc.</i></p>	<p>The ability to work on own initiative with a methodical and accurate approach to the work allocated.</p> <p>Excellent communication skills are required; ability to communicate with patients and relatives using empathy and discretion; and with other healthcare professionals.</p>	
<p>Experience <i>This is the proven record of experience and achievement in a field, profession or specialism. This could include a</i></p>	<p>Experience of dealing with patients in an intimate environment and the production of high quality mammographic images</p>	