

Regulation Standards Senior Technician

Department: Infrastructure, Housing and Environment

Division: Regulation

Reports to: Head of Environmental and Consumer Protection

JE reference: IHE1019

Grade: 9

Job purpose

Responsible for working as part of a specialised team to deliver the effective regulatory services of either Housing Standards, Food Standards, Trading Standards, Pollution Control, or Public health, Community and Licencing. To provide regulatory advice and guidance, inspection and monitoring support services through the application of appropriate technical expertise and use of specialist equipment. Work within the legal process, following statutory requirements, departmental and section policies and best regulatory practice.

Job specific outcomes

Provide the efficient operational response to requests for service or reports of incidents where it is believed there has been a breach of legislation regulated under Environmental and Consumer Protection.

Independently carryout proactive inspections by assessing, identifying and analysing in accordance with the relevant legislation. Determine recommendations for possible remedial action and where necessary draft written reports for the Head of Environment and Consumer Protection. Clearly documenting any non-compliance, potential risks and any recommended actions within appropriate reporting systems.

Where deemed appropriate under the sections enforcement policy, support more formal action by gathering samples for analysis, evidence and providing written reports in support of sanctions to include consideration for prosecution.

Prepare statements of evidence and where necessary, attend Court.

Work in partnership with other Government Departments, Environment and Consumer Protection Teams and Partner Organisations.

Provide specialist advice on the specific area of regulation to key stakeholders with regulatory responsibilities regarding best practice and requirements under the relevant legislations.

Maintain expert understanding of the relevant Laws, Orders and precedents within their area of expertise. Working closely with other relevant experts within the Regulation directorate, Natural Environment and the Law Officer's Department to assist in determining the appropriate course of action.

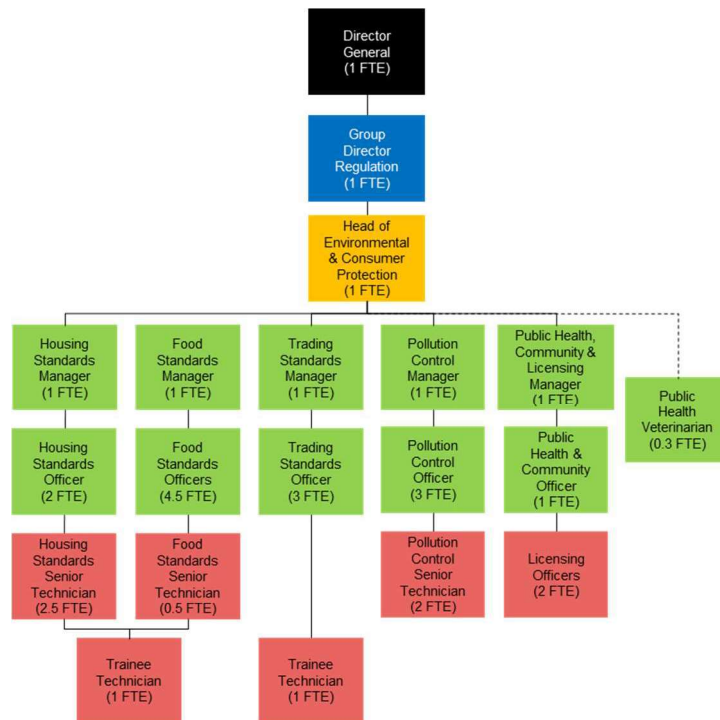
Statutory responsibilities

Active engagement, participation and compliance with any other statutory responsibilities applicable to the role, as amended from time to time.

Services

- Housing Standards, or
- Food Standards, or
- Trading Standards, or
- Pollution Control, or
- Public Health, Community and Licensing.

Organisational structure



■ Tier 1 ■ Tier 2 ■ Tier 3 ■ Tier 4 ■ Tier 5 ■ Tier 6

Person Specification

Specific to the role

ATTRIBUTES	ESSENTIAL	DESIRABLE
<p>Qualifications <i>Please state the level of education and professional qualifications and / or specific occupational training required.</i></p>	<p>Level 6 (degree level) in a science or area relevant to their service specialism.</p> <p>(e.g. Microbiology, Food Science, Pollution Control, Acoustics and Noise Control, Pest Control, Waste Management, Environmental Science, Surveying (property or real estate management))</p>	<p>Associate membership of the relevant Chartered Institute</p> <p>(e.g. Chartered Institute of Environmental Health, Trading Standards, Waste Management, Royal Institute of Chartered Surveyors).</p>
<p>Knowledge <i>This relates to the level and breadth of practical knowledge required to do the job (e.g. the understanding of a defined system, practice, method or procedure).</i></p>	<p>Detailed knowledge of local legislation, UK and EU directives, regulations and international agreements within their specialism.</p> <p>Ongoing Continuing Professional Development to remain up-to-date with the latest methodologies and industry research and best practice.</p> <p>Knowledge of the Government of Jersey or a comparable organisation and its strategy and functions.</p>	<p>Knowledge of:</p> <p>The activity and processes of Government including interaction between politicians and officials.</p> <p>The Infrastructure, Housing and Environment priorities, key objectives, risks and issues relevant to the department division and the role.</p>
<p>Technical / Work-based Skills <i>This relates to the skills specific to the job, e.g. language fluency, vehicle license etc.</i></p>	<p>Specialist technical knowledge, within their area of responsibility. In particular in relation to the use of sophisticated testing / sampling equipment and machinery</p> <p>Driving licence (Group B)</p> <p>Computer literate with ability to operate Microsoft Office packages.</p>	

<p>General Skills/Attributes <i>This relates to more general characteristics required to do the job effectively, e.g. effective written communication skills, ability to delegate, motivation or commitment etc.</i></p>	<p>Good relationship building skills.</p> <p>Able to assimilate and evaluate diverse information across a range of different settings. Working autonomously to problem solve and advise on innovative solutions. Knowing when to refer issues to more senior Officers or Managers.</p> <p>Able to advise and be technically proficient. Demonstrating a high level of specialist expertise - to ensure credibility to stand up to legal scrutiny should a case be taken to Court.</p> <p>Good verbal and written communication skills. Ability to produce written materials (e.g. letters, reports, statements for evidence) for presentation to a variety of audiences.</p> <p>Ability to communicate confidently and effectively to senior stakeholders, including politicians and Senior Management and deliver key messages at a suitable level.</p> <p>Ability to clearly articulate technical information to a wide range of stakeholders in and outside the department.</p>	
<p>Experience <i>This is the proven record of experience and achievement in a field, profession or specialism. This could include a minimum period of experience in a defined area of work if required by an external body (for example a period of post-qualification experience).</i></p>	<p>Experience of best practice within the specific area of expertise.</p> <p>Experience working with senior stakeholders within</p>	

	the public sector or a similar context.	
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Core Accountabilities, Attributes and Behaviour Indicators

Appointees to this role will be required to adhere to and perform their duties in line with the standards identified in the Government of Jersey tier 5 core accountabilities, attributes and behaviour indicators.

Organisation chart

