

Regulation Standards Technician

Department: Infrastructure, Housing and Environment

Division: Regulation

Reports to: Head of Environmental and Consumer Protection or Head of Development and Land

JE reference: IHE1046.2

Grade: CS08

JE Date: 06/07/2023

Job purpose

Responsible for working as part of a specialised team to deliver the effective regulatory services of either Housing and Nuisance, Food, Plants and Pesticides, Trading Standards, Pollution Control, Public health, Community and Licencing or Compliance. Providing routine regulatory advice and guidance, inspection and monitoring support services. Developing technical expertise and use of specialist equipment. Working within the legal process, following statutory requirements, departmental and section policies and best regulatory practice.

Job specific outcomes

Support other Technicians, Officers and Managers in the provision of an efficient operational response to requests for service or reports of incidents where it is believed there has been a breach of legislation regulated under Environmental and Consumer Protection or Development and Land.

After an initial period of training with more Senior Technicians / Officers, independently carryout proactive inspections. Assist with determining recommendations for possible remedial action and where necessary draft written reports for the Head of Environment and Consumer Protection or the Head of Development and Land. Clearly documenting any non-compliance, potential risks and any recommended actions within appropriate reporting systems.

Where deemed appropriate under the sections enforcement policy, support more formal action by gathering samples for analysis, evidence and providing written reports in support of sanctions to include consideration for prosecution.

Prepare statements of evidence and where necessary, attend Court.

Work in partnership with other Government Departments, Environment and Consumer Protection Teams, Development and Land Teams and Partner Organisations.

Provide routine advice on the specific area of regulation to key stakeholders with regulatory responsibilities regarding best practice and requirements under the relevant legislations.

Develop and maintain expert understanding of the relevant Laws, Orders and precedents within their area of expertise. Working closely with other relevant experts within the Regulation directorate, Natural Environment and the Law Officer's Department to assist in determining the appropriate course of action.

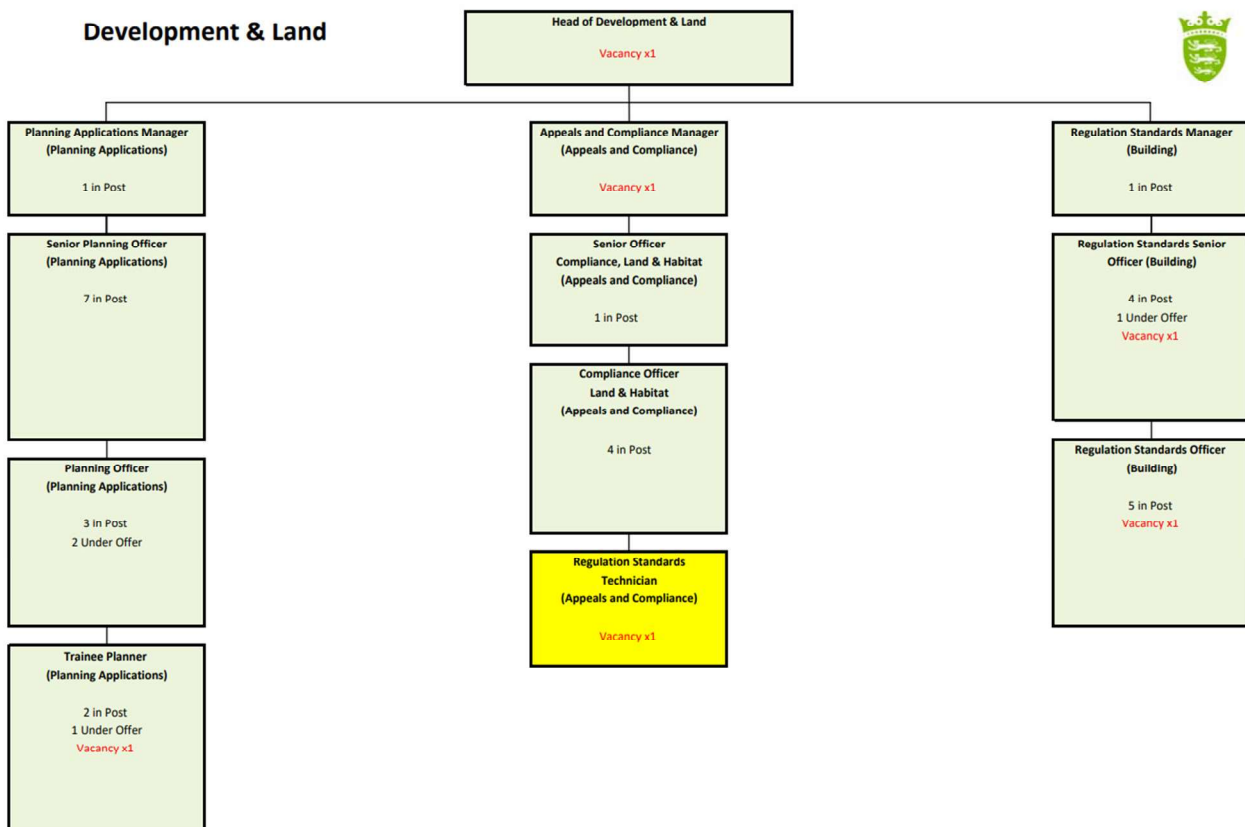
Statutory responsibilities

Active engagement, participation and compliance with any other statutory responsibilities applicable to the role, as amended from time to time.

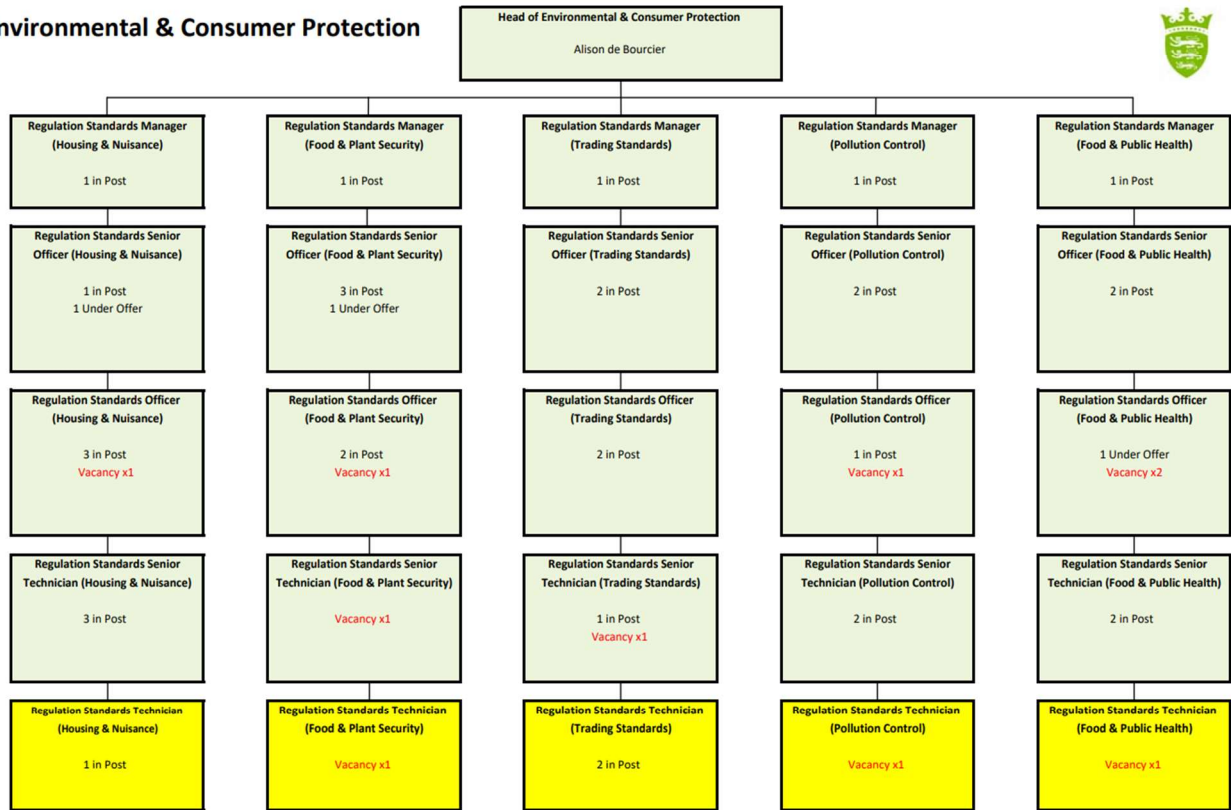
Services

- Housing and Nuisance, or
- Food, Plants and Pesticide, or
- Trading Standards, or
- Pollution Control, or
- Public Health, Community and Licensing or
- Compliance

Organisational structure



Environmental & Consumer Protection



Person Specification

Specific to the role

ATTRIBUTES	ESSENTIAL	DESIRABLE
<p>Qualifications Please state the level of education and professional qualifications and / or specific occupational training required.</p>	<p>Level 6 (degree level) in a pure applied science (or combination).</p>	<p>Working towards an Environmental Health or Trading Standards or planning qualification as part of achieving equivalence in Chartered Practitioner status.</p> <p>Associate membership of the relevant Chartered Institute</p> <p>(e.g. Chartered Institute of Environmental Health, Trading Standards, Waste Management, Royal Institute of Chartered Surveyors).</p>

<p>Knowledge <i>This relates to the level and breadth of practical knowledge required to do the job (e.g. the understanding of a defined system, practice, method or procedure).</i></p>	<p>Knowledge and understanding of local legislation, UK and EU directives, regulations and international agreements within their specialism.</p> <p>Ongoing Continuing Professional Development to remain up-to-date with the latest methodologies and industry research and best practice.</p> <p>Knowledge of the Government of Jersey or a comparable organisation and its strategy and functions.</p>	<p>Knowledge of:</p> <p>The activity and processes of Government including interaction between politicians and officials.</p> <p>The Infrastructure, Housing and Environment priorities, key objectives, risks and issues relevant to the department division and the role.</p>
<p>Technical / Work-based Skills <i>This relates to the skills specific to the job, e.g. language fluency, vehicle license etc.</i></p>	<p>The ability to develop technical knowledge, within their area of responsibility.</p> <p>Driving licence (Group B)</p> <p>Computer literate with ability to operate Microsoft Office packages.</p>	
<p>General Skills/Attributes <i>This relates to more general characteristics required to do the job effectively, e.g. effective written communication skills, ability to delegate, motivation or commitment etc.</i></p>	<p>Good relationship building skills.</p> <p>Able to assimilate and evaluate diverse information across a range of different settings.</p> <p>Working autonomously to problem solve and advise on innovative solutions.</p> <p>Knowing when to refer issues to more senior Technicians, Officers or Managers.</p> <p>Able to advise and be technically proficient through developing a high level of specialist expertise.</p> <p>Good verbal and written communication skills.</p>	

	<p>Ability to produce written materials (e.g. letters, reports, statements for evidence) for presentation to a variety of audiences.</p> <p>Ability to communicate confidently and effectively to a variety of stakeholders, including Senior Management and deliver key messages at a suitable level.</p> <p>Ability to clearly articulate technical information to a wide range of stakeholders in and outside the department.</p>	
<p>Experience <i>This is the proven record of experience and achievement in a field, profession or specialism. This could include a minimum period of experience in a defined area of work if required by an external body (for example a period of post-qualification experience).</i></p>		<p>Experience of best practice within the specific area of expertise.</p>

Core Accountabilities, Attributes and Behaviour Indicators

Appointees to this role will be required to adhere to and perform their duties in line with the standards identified in the Government of Jersey tier 5 core accountabilities, attributes and behaviour indicators.

Organisation chart

