

Marine and Fisheries Assistant

Department: Infrastructure, Housing and Environment

Division: Natural Environment

Reports to: Fisheries and Marine Resources Officer / Marine Science and Research Officer

JE Reference: IHE1073

Grade: 9

JE Date: 28/6/2021

Job purpose

Administer Jersey's complex marine management and fishing schemes and in the collation of scientific data and monitoring of the marine and coastal environment in support of research activity for the sustainable management of the Island's marine resources and conservation of the coastal natural environment; autonomously running marine science and compliance projects, including species management work and developments and changes to licensing / permitting rules aimed at safeguarding fishing stock, the marine environment and the future of the fishing industry.

Enforcing fisheries legislation through the inspection of landings of the local fleet as well as local, UK and foreign vessels. skippering patrol vessels within Jersey fisheries limits.

Job specific outcomes

Assist designated officers under Sea Fisheries legislation and other environmental and conservation legislation undertake surveillance, monitoring and inspection of local and foreign fishing, leisure, boating, dumping and aquaculture activities, both onshore and within Jersey's territorial limits.

Collate catch and landings data and assist with the completion of the Section's reporting obligations.

Support other members of the Marine Resources section with tasks related to the administration of local aquaculture operators licensing and product movements (i.e. import and export). Administering licensing and permitting schemes that need to comply with international agreements, processing applications, gathering evidence and producing reports and recommendations on applications for special licenses.

Contribute to the section's research projects in conducting routine monitoring and participation in scientific activities at sea and collating industry data. Independently running projects related to scientific and compliance work, including assessments of exploited stocks, habitats and species, EIAs, aquaculture species and general marine resource related R&D projects.

Undertake specialist procurement of assets, ordering materials and equipment for the section's operations and raising purchase orders and receipts on delivery to support the effective and efficient running of the Marine Resources section.

Assist in the maintenance and equipping of vessels and other Marine Resources assets, including routine maintenance of vessels and the servicing and maintenance of operational and research equipment.

Provide additional support for marine activities, including piloting or manning departmental vessels for research work or undertake search and rescue work.

Act as Assistant Boarding Officer of the marine vessel and undertake effective surveillance, monitoring and inspection of local and foreign fishing vessels at sea, shore based activities and local and foreign marine activities.

Take appropriate enforcement action and ensure that seized equipment and vessels are handled in accordance with the law. . Participate in joint patrols with French and UK authorities for cross-jurisdictional enforcement.

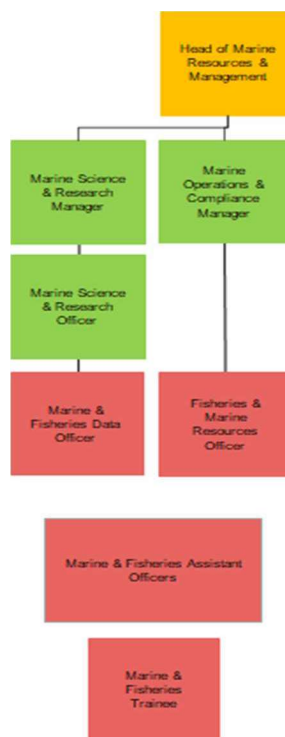
Undertake enforcement activities related Marine and Fisheries management to protect fish stocks and prevent over-fishing to ensure compliance with marine environmental legislation.

Where deemed appropriate under the sections enforcement policy, support more formal action by gathering evidence, interviewing suspects under caution, taking witness statements and preparing case files for prosecution. Working with colleagues in Regulation to ensure consistency.

Statutory responsibilities

Active engagement, participation and compliance with any other statutory responsibilities applicable to the role, as amended from time to time.

Organisational structure



Person Specification

Specific to the role

ATTRIBUTES	ESSENTIAL	DESIRABLE
<p>Qualifications <i>Please state the level of education and professional qualifications and / or specific occupational training required.</i></p>	<p>Degree qualification or equivalent gained by practical experience in a relevant specialism</p> <p>(e.g. marine science, aquaculture, biology, fisheries science / management, environmental science, zoology, agriculture or other related disciplines)</p>	<p>Evidence of further relevant professional courses E.g.</p> <p>Health & Safety certificate (e.g. IOSH)</p> <p>Commercial boating in tidal waters with commercially endorsed RYA Yachtmaster or equivalent</p> <p>RYA PPR Certificate (Professional Practice and Responsibilities Certificate)</p> <p>HSE Scientific Diver qualification or equivalent</p> <p>PADI Divemaster or equivalent</p> <p>HSE Crane Slew</p>
<p>Knowledge <i>This relates to the level and breadth of practical knowledge required to do the job (e.g. the understanding of a defined system, practice, method or procedure).</i></p>	<p>Broad knowledge and understanding of marine science</p> <p>Knowledge of MGN 280 (M) Small Commercial Vessel Code and equivalent Jersey code</p> <p>Knowledge of working with commercial fishing gear and equipment</p> <p>The latest theory, practices and legislation as related to their industry, including ongoing Continuing Professional Development</p>	<p>Basic French conversation skills</p> <p>Knowledge of:</p> <p>The activity and processes of Government</p> <p>Management reporting as it relates to this role</p> <p>The departmental priorities and key objectives, risks and issues relevant to the directorate, division and the role</p>
<p>Technical / Work-based Skills <i>This relates to the skills specific to the job, e.g.</i></p>	<p>Excellent analytical skills</p> <p>Ability to use data management systems, and statistical software.</p>	

<p><i>language fluency, vehicle license etc.</i></p>	<p>Full driving licence including heavy trailer towing</p> <p>Computer literate with ability to operate the Microsoft Office package.</p>	
<p>General Skills/Attributes <i>This relates to more general characteristics required to do the job effectively, e.g. effective written communication skills, ability to delegate, motivation or commitment etc.</i></p>	<p>Problem solving and negotiation</p> <p>Confident in handling conflict</p> <p>Strong relationship building skills</p> <p>Ability to present effectively, both verbally and in writing</p> <p>Ability to produce written materials (e.g. letters, reports, emails) to a high level for presentation</p>	
<p>Experience <i>This is the proven record of experience and achievement in a field, profession or specialism. This could include a minimum period of experience in a defined area of work if required by an external body (for example a period of post-qualification experience).</i></p>	<p>Experience in an investigative or enforcement role</p> <p>Commercial boating experience in tidal waters and commercially endorsed RYA Yachtmaster or equivalent</p>	<p>Experience in investigative interviewing and a good understanding of the criminal justice system</p>

Core Accountabilities, Attributes and Behaviour Indicators

Appointees to this role will be required to adhere to and perform their duties in line with the standards identified in the Government of Jersey tier 5 core accountabilities attributes and behaviour indicators.

Organisational structure

