

Technical and Safety Compliance Lead

Department: Infrastructure, Housing and Environment

Division: Sport

Reports to: Head of Sport

JE Reference: IHE1091

Grade: Civil Service 11 **JE Date:** 23/3/2022

Job purpose

Lead on all aspects of technical support and safety compliance for all pool plant and equipment relating to sport, fitness and IHE play facilities. Developing strategies for compliance performance monitoring and continuous improvement to ensure the safety of users. Lead on health and safety matters in Sport by working with the IHE Health and Safety team to design, develop, and assist with the implementation of a robust health and safety management system. Ensuring a standardised approach that fulfils corporate responsibilities as well as those of other groups affected by the Sport's Divisions activities. Develop and manage audit systems to ensure compliance with statutory, local and sport national governing body guidance.

Job specific outcomes

Support the Senior Operations Manager (Wet Facilities) by managing the technical operations of the Government's public swimming pools, ensuring the pools and plant are managed and maintained in accordance with Sport standards, the Pool Water Treatment Advisory Group (PWTAG) code of practice and the Health and Safety Executive's guidance (HSG179) Managing Health and Safety in Swimming Pools. Ensuring compliance with industry guidance and the maintenance of accurate up-to-date records and technical information.

Lead on the delivery of ongoing training for Pool Plant Operators (NPPO) and the IOS Foundation Water Test Certificate; maintaining personal continuous professional development in areas relating to pool technical operations and industry updates. Leading and assisting, where necessary, with the 'on-call' Pool Plant Operations team.

Act as the lead contact for support on technical issues relating to the Sport division's public swimming pools, sport, fitness and play equipment. Co-ordinating maintenance contracts and managing the inventory of spares to be held on-island.

Act as the lead for safety compliance in Sport, liaising and maintaining a working relationship with Health and Safety Managers from IHE and reporting to both the to the Senior Operations Managers and IHE Health and Safety Managers on Sport Health and Safety performance. Specifically acting as the Sport delegate on matters in relation to the Water Safety Group and to lead on matters in relation to the Pool Management Team. Attend IHE safety hub meetings.

Oversee the successful development and implementation planned maintenance schedules, technical servicing, life-cycle analysis and reactive repairs relating pool plant and all equipment

relating to sport, fitness and IHE play facilities, ensuring the completion of audit trails using departmental asset systems (i.e. Concerto).

Coordinate and manage the effective two way communications with external Consultants to conduct regular compliance inspections of the pool plant and equipment relating to sport, fitness and all IHE play facilities, with responsibility for overseeing any budget requirements, reported recommendations, monitoring and auditing the necessary actions taken by the Sport division / IHE.

Manage and promote health and safety through corporate, sports manuals and industry led standards in relation to Sport Operations including statutory compliance, audits and Insurance compliance. Be the authorised person for sport under departmental electrical and mechanical safety rules. Ensure a standard approach (e.g. Risk Assessments) and effective communication of health and safety advice and information within the department. Support the creation of Risk Assessments and Safe Systems of Work where required.

Responsible for the local engagement with the health and safety systems, site inspections, identifying training needs, and leading on accident investigations to determine root causes and system failures. Reporting findings to the Sports' Operations Team and the IHE Health and Safety Managers working together to identify solutions and training needs. Lead/Chair the quarterly Sport Health and Safety steering group meetings.

Statutory responsibilities

Active engagement, participation and compliance with any other statutory responsibilities applicable to the role, as amended from time to time.

Services

Technical Support

Safety Compliance Monitoring of:

- Pool plant
- Sport and fitness equipment, and
- All IHE play equipment (including Sports, as well as Howard Davis Farm, Long Beach, Coronation Park and Fitness Trails)

Organisation chart

TBC

Dotted reporting line into IHE Health and Safety Team

Person Specification

Specific to the role

ATTRIBUTES	ESSENTIAL	DESIRABLE
<p>Qualifications</p>	<p>Educated to degree level (ideally within a science or engineering background)</p> <p>NEBOSH General Certificate or equivalent</p> <p>Level 3 Education and Training Qualification</p> <p>NPPO Tutor</p> <p>NPPO Certificate</p> <p>Full Driving Licence</p>	<p>Hold or be working towards NEBOSH Diploma or equivalent</p> <p>Prince 2 Practitioner</p> <p>HSPC</p> <p>RLSS National Pool Lifeguard Qualification</p>
<p>Knowledge</p>	<p>Knowledge of and proven competency at managing complex Pool Plant Operations and Servicing requirements in line with HSG 179 and PWTAG Code of Practice.</p> <p>Up-to-date knowledge of Local and UK Health and Safety standards and their application in the provision of Sport</p> <p>Have an in depth understanding of the technical maintenance requirements of Sport infrastructure such as Fitness, Play, Pool Timing , Pool Infrastructure, Climbing Walls and In-situ sporting equipment.</p>	<p>Knowledge of GoJ H&S policies and their application in the Sport Department</p> <p>Understanding of software programmes for the management of Sport equipment servicing & safety auditing purposes</p> <p>Safety Auditing knowledge</p>
<p>Technical / Work-based Skills</p>	<p>Authorised person</p> <p>Competent operator of Pool Plant</p> <p>Pool Plant Tutor</p> <p>Full Clean driving license</p> <p>Strong fluency in English</p>	
<p>General Skills/Attributes</p>	<p>Strong interpersonal skills and the ability to influence senior management and staff to adopt and comply with strategies produced</p> <p>Able to effectively manage and lead a team, self-motivated with ability to work unsupervised and under pressure</p> <p>Excellent team player, observant and diligent</p> <p>Excellent organisational, numeracy, verbal and customer service skills</p>	

Experience	<p>At least 3 years' experience managing commercial swimming pools</p> <p>At least 5 years' experience managing health and safety in a sport/leisure environment</p>	
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Core Accountabilities, Attributes and Behaviour Indicators

Appointees to this role will be required to adhere to and perform their duties in line with the standards identified in the Government of Jersey tier 4 core accountabilities attributes and behaviour indicators.

Organisational structure

One Government Departments

