

Health Improvement Officer / Public Health Officer

Department	Strategic, Policy, Performance and Population	
Section	Public Health	
Reports to	Senior Policy Officer	
JE Ref	SPPP1011	
Grade	10	JE Date: 14/11/2021

Job purpose

Responsible for developing elements of government policy, Strategy and delivery plans, producing evidence informed, expert advice to senior officials and Ministers to ensure the Island's social, health and wellbeing objectives are met. A key team member delivering health improvement projects with direct impact on Jersey's legal frameworks, public services, public finances and spending, and reputation.

Job specific outcomes

Develop elements of evidence-informed and population needs led health improvement policy, strategy and delivery plans that address Ministerial objectives, the Government's strategic aims, and Jersey's international obligations. Under guidance, apply a structured and engaged process – including policy research, evidence-informed analysis, and public and stakeholder consultation – to ensure that the resulting frameworks are robust and future orientated.

Provide honest, objective and impartial advice to ministers and senior officials on health improvement- and once decisions are taken, publicly support and deliver them. Deliver thorough, objective briefings to ministers and senior officials, enabling them to promote and engage in constructive discussions to progress the government agenda; prepare speeches, oral and written answers, in order that ministers are able to respond effectively to democratic scrutiny, thereby upholding the reputation of government.

Monitor policy and delivery plans, gathering insight through health intelligence and needs assessment to enable continuous improvement. Undertake elements of long-term planning and foresight projects, producing briefings and advice for senior management in order to enable informed health improvement policy and strategy formation, and to achieve consistency with legal and international obligations and best practice.

Robustly consider and plan projects, working closely with relevant senior team(s) to ascertain priorities so that resources can be focused effectively. Manage projects to achieve time and quality standards. Undertake research, including the use of public consultations and external experts; develop research briefs, undertake data gathering and analysis, altogether enhancing the quality and timeliness of current and longer-term health improvement policies, strategies and plans.

Draft press releases, develop key messages, and develop and deliver communications plans and strategies. Produce responses to complainants, comments and questions from interested parties, pressure groups, professional bodies and members of the public. These activities will improve the transparency of the policy process.

Act as a role model at all times. Lead on tasks where requested. Work collaboratively as part of Team Jersey on all health improvement matters, contributing to a learning culture focused upon improvement and high performance.

Statutory responsibilities

Active engagement, participation and compliance with any other statutory responsibilities applicable to the role, as amended from time to time.

Organisational structure

One Government Departments



Organisation chart



Person Specification

Specific to the role

ATTRIBUTES	ESSENTIAL	DESIRABLE
Qualifications	<p>A relevant degree or equivalent experience in health sciences.</p> <p>To be registered or working toward practitioner registration with the United Kingdom Voluntary Register of Public Health Professionals</p>	<p>Degree module / Certification in a public health related knowledge and competency.</p> <p>Project management qualification.</p>
Knowledge	<p>Awareness of policy and context in public health and health improvement. An awareness of current developments in these areas worldwide, but in particular developments in the UK and EU.</p> <p>Awareness of the challenges that face Jersey for the future as well as broader economic, social and environmental issues and the interaction between different policy areas.</p> <p>Appreciation of the legislative, strategic and political frameworks of the Government of Jersey and an ability to operate within them</p>	<p>Working knowledge of corporate policies such as Data Protection, Freedom of Information, Financial Directions</p>
Technical / Work-based Skills	<p>Good policy and strategic reasoning skills with evidence of working at pace in a complex multi-stakeholder environment. Political awareness, understanding of the political process. Analytical reasoning applied to complex policy, organisational or governance problems.</p> <p>Collate analyse, synthesise and interpret evidence, population health data and insight from strategic needs assessment in order to identify best practice solutions an options. To include working knowledge and application of robust evaluation methodology.</p>	<p>Understanding of a range of policy production techniques.</p>
General Skills/Attributes	<p>IT skills, particularly with Microsoft Office applications. Organised; able to deal with multiple competing priorities</p>	

	and a high workload. Confidence to initiate actions and fully participate in decision making. Ability to work independently with minimal supervision. Good oral and written presentation skills. Personal resilience to deal with challenging situations.	
Experience	<p>Experience of undertaking research.</p> <p>Experience of successfully managing specific areas of policy/strategy and/or planning, managing engagement with a range of stakeholders.</p> <p>Experience of working effectively in a team. Experience of analysis or policy/strategy work.</p>	

Personal Attributes

Appointees to this role will be required to adhere to and perform their duties in line with the standards identified in the States of Jersey tier 5 core accountabilities attributes and behaviour indicators.