

Immunisation Specialist

Department: SPPP
Section: xx
Reports to: Vaccination Manager
JE Ref: SPPP1064

Grade: NM06

JE Date: 02/11/2023

Job purpose

Accountable for the development, management & coordination for UKHSA (UK Health and Security Agency and JCVI (Joint Committee on Vaccination and Immunisation) recommended vaccination programmes. The post holder will provide expert advice & guidance to multi-disciplinary teams, other areas of Government of Jersey & relevant stakeholders in the provision of a high quality vaccination service and promotion of high outcomes associated such as immunisation uptake and impact in reducing preventable disease.

The role requires the post holder to practice both independently and within a multiprofessional team in order to support the operational delivery of all current and future vaccination programmes, in line with national and international best practice, and work successfully across the health system and organisations within GoJ.

Job specific outcomes

1. Provide professional leadership and accountability for the development, management and co-ordination of immunisations. This will include maintaining knowledgebase, undertaking continuing professional development pertinent to the speciality and providing education and training of service users and staff across a range of disciplines within acute and community settings.
2. To lead & co-ordinate specific immunisation campaigns for example, but not exclusive to, COVID, influenza and other emerging campaigns such as Mpox, childhood vaccination catch-ups, as determined by the Consultant of Communicable Diseases Control (CCDC) and Public Health department.
3. Hold a specific caseload of complex vaccine hesitant service users, where individual care plans require specialist management. For example administration of vaccines at home or in clinical settings based on complex need.
4. Manage a team to ensure the accurate scheduling of vaccination and the ability to collect data and information for required reporting.
5. Formulate relevant reports and ensure appropriate action planning to provide assurance and support the drive for continual improvement.

6. Work collaboratively to promote, monitor and develop a high standard of immunisation and immunisation coverage within the community.
7. Provide and administer vaccination in clinics, where necessary
8. Develop & maintain through appropriate medicines and care group governance committees', contemporary evidence-based Patient Group Directions (PGD) relevant to all vaccination programmes. This will include regular review, monitoring, audit, amendment and update.
9. Attend where required, strategic meetings both on and off Island and communicate vaccine strategy and upcoming changes in vaccine programmes for Island residents. This will include membership and attendance at quarterly Joint Committee on Vaccination & Immunisation (JCVI) meetings and will require the production of regular reports relating to vaccination programmes to the care group and other stakeholders.
10. In line with current governance frameworks, support and assist with the development, implementation and monitoring of immunisation policies and procedures. This will include regular review or audit to evidence outcomes. Implement mechanisms to ensure assurance around compliance and quality both internally and in regard to external practice.
11. Conduct audit and research relating to the programme delivery to ensure best public health practice and value for money.
12. The postholder will require flexibility and may be required to undertake any other duties to support the vaccination service'

Statutory responsibilities

Active engagement, participation and compliance with any other statutory responsibilities applicable to the role, as amended from time to time.

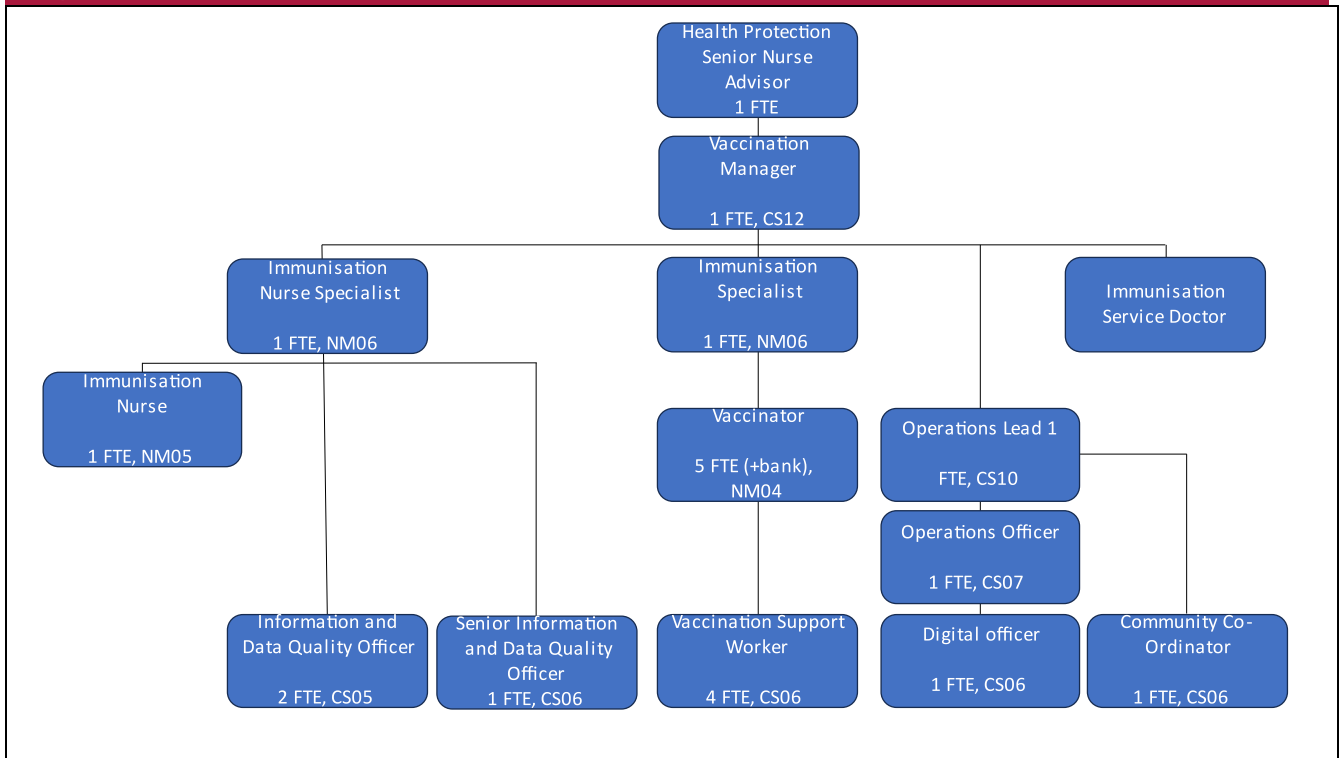
This role is politically restricted. The jobholder is not permitted to undertake political activity involving standing for election to the States or as a Parish Constable, or publicly supporting someone who is standing for election or playing a public part in any political manner.

Organisational structure

Government Departments



Organisation chart



Person Specification

Specific to the role

Describe the knowledge, skills, experience, and qualifications required to perform the job to a satisfactory standard.

It is important to convey what the job requires, rather than what an individual might have, as these may be different. For example, you may have a postgraduate level qualification, however, an A' Level standard qualification is the requirement for the job.

ATTRIBUTES	ESSENTIAL	DESIRABLE
<p>Qualifications <i>Please state the level of education and professional qualifications and / or specific occupational training required.</i></p>	<p>Regulated Health Care Professional with current registration (e.g. Nurse, Midwife, Paramedic, Pharmacist).</p> <p>Healthcare related Honours Degree relevant to speciality.</p> <p>Basic Life Support skills & experience.</p>	<p>Teaching Qualification</p> <p>Working towards Masters level in relevant healthcare speciality</p> <p>Recognised Management qualification or equivalent experience</p>
<p>Knowledge <i>This relates to the level and breadth of practical knowledge required to do the job (e.g. the understanding of a defined system, practice, method or procedure).</i></p>	<p>Highly developed specialist knowledge of immunisation procedures underpinned by theory and experience.</p> <p>Knowledge and experience of improving patient safety in health care provision.</p> <p>Candidates must display high level of knowledge of the Governance and Risk frameworks required to underpin the delivery of safe patient care & quality improvement.</p>	
<p>Technical / Work-based Skills <i>This relates to the skills specific to the job, e.g. language fluency, vehicle license etc.</i></p>	<p>Specialist knowledge and skills evidence through clinical practice & expertise.</p> <p>Thorough & up to date knowledge of subject matter demonstrating expertise & ability to implement and affect change.</p> <p>Understanding of Code of Practice requirements as stated within regulated registration body (E.g. NMC, HCPC, GPhC)</p> <p>Keyboard skills, skills required for professional practice</p>	<p>Able to speak a second language</p>

<p>General Skills/Attributes <i>This relates to more general characteristics required to do the job effectively, e.g. effective written communication skills, ability to delegate, motivation or commitment etc.</i></p>	<p>Ability to present effectively both verbally and in writing.</p> <p>High level interpersonal and influencing skills.</p> <p>A strong team player who can professionally lead and role model.</p> <p>Evidence of commitment to and understanding of mentorship/reflection/clinical supervision.</p>	
<p>Experience <i>This is the proven record of experience and achievement in a field, profession or specialism. This could include a minimum period of experience in a defined area of work if required by an external body (for example a period of post-qualification experience).</i></p>	<p>Proven post-registration experience and evidence of co-ordinating and managing a team of staff.</p> <p>Experienced in aspects of Safeguarding children and vulnerable adults</p> <p>Evidence of leadership skills and able to demonstrate an awareness of professional issues and developments.</p> <p>Experience of implementing, managing and achieving changes in clinical practice.</p> <p>Experience of designing and delivering training to colleagues at varying levels.</p> <p>Experience of working in a multiprofessional environment.</p>	

	Evidence of effective staff management and running a ward/area/department	
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Personal Attributes

Appointees to this role will be required to adhere to and perform their duties in line with the standards identified in the States of Jersey tier 4 core accountabilities attributes and behaviour indicators.